

COMMISSIONER PROCEEDINGS

January 2, 2018

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the basement meeting room of the courthouse Tuesday, January 2, 2018. Chairman Al Joe Wallace called the meeting to order at 10:00 a.m. with Vice-Chairman Terry Finch and Member Alexis Pflugh present. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the: Cynthia Nelson, Sondra Lyne, Kelly Larson, David Dohe, Mike Weigel, Dustin Florence, Debora Zachgo, Greg Babcock, Christen Robinson, Marilyn Hellmer and Mona Gerstmann.
- Minutes Approved: Terry Finch moved to approve and adopt the minutes of the December 18, 2017 regular meeting as presented, seconded by Al Joe Wallace. Motion carried. Terry Finch moved to approve and adopt the minute of the December 26 special meeting as presented, seconded by Al Joe Wallace. Motion carried. Voting as follows: Wallace - Aye; Finch – Aye; Pflugh - Abstained. Al Joe Wallace moved to approve and adopt the minutes of the December 29, 2017 regular meeting as corrected, seconded by Terry Finch. Motion carried.
- Correspondence: Correspondence: Kansas Association of Counties (KAC), 2018 annual dues. Terry Finch moved to approve payment of KAC dues in the amount of \$1,468.73, seconded by Al Joe Wallace. Motion carried.
- Economic Development: Economic Development Director Kelly Larson provided an overview of activities that the Lincoln County Economic Development Foundation either sponsored or assisted with during 2017. Larson related that Lincoln County had ten new businesses open in 2017 and forty new businesses in the last four years. Larson answered questions in regards to services, grants and loans provided by the organization. The group discussed potential grants for repairs to the courthouse.
- Emergency Management: Emergency Manger David Dohe requested approval to attend the following training in Pueblo, Colorado: Leadership and Management of Surface Transportation Incidents, with all costs paid for by grant funding. The board tabled a decision until the January 28 regular meeting.
- Law Enforcement: Sheriff Mike Weigel and Undersheriff Dustin Florence reported that Michael Dail has completed his first year of service and requested the customary merit increase. Alexis Pflugh moved to grant Michael Dail a twenty-five cent per hour merit increase for the completion of the first year of service, effective December 26, 2017, seconded by Terry Finch. Motion carried. Weigel provided the following information on services provided by the Sheriff's Department: 7,437 calls for service; 426 investigated cases that resulted in charges; 110 motor vehicle accidents investigated; 292 civil papers serviced; and 160 arrestees booked into the jail.
- Human Resources: Human Resource Officer Debora Zachgo reminded the board that longevity pay will be distributed on January 12 and inquired if the board planned to give a cost of living raise, and whether or not the raise would be effective for the longevity pay. Discussion ensued on whether the cost of living increase should be changed to a merit based raise; or split into two with a raise given for cost of living and the remaining amount given as a merit raise after the completion of evaluations for employees. Terry Finch moved to grant a fifty cent per hour ~~merit~~ cost of living increase across the board, except the commission, seconded by Al Joe

Wallace. Motion carried. Effective December 26, 2017. Zachgo inquired about changes to the job descriptions. Due to time constraints the chairman tabled reviewing job descriptions to the January 8 meeting.

- Highway Department: Director of Public Works Michel O'Hare provided a listing of municipalities using NJPA, a municipal contracting agency for government and education agencies that would allow the county to make purchases utilizing their pricing received from RFP's (Request for Proposal). O'Hare presented a Federal Fiscal Year 2020 High Risk Rural Roads project funding application for the board's approval, which if awarded would replace all signs on 108 miles of minor collector roads (major gravel roads that are non-federally funded) at no cost to the county, noting the estimated cost for the project is \$514,000, ~~County cost \$0~~. Terry Finch moved to proceed with the grant on 108 miles of road, seconded by Al Joe Wallace. Motion carried. Voting as follows: Wallace – Aye; Finch – Aye; Pflugh – Nay (Pflugh preferred to have the engineering design placed for bids). O'Hare presented a cost estimate to replace the 911 road name signs along K-18 at \$3,200, which includes costs for the signs, posts and bolts. The board approved proceeding with the replacement of the 911 road name signs. Road and Bridge Supervisor Robert Howe related that crews are working on trees and spot sanding. The chairman forwarded a request from Tim Ptacek to remove trees in the 2000 Block of N 180th Rd, Battle Creek Township. Wallace forwarded a request to install delineators along X-ray Dr near the newly replaced bridge. Al Joe Wallace moved to enter into a contract with Kirkham Michael to provide engineering services one day per month, seconded by Alexis Pflugh. Motion carried. Al Joe Wallace moved to increase the price of gravel to \$2.00 per ton, effective immediately, seconded by Alexis Pflugh. Motion carried.
- Grant Application Approved:
- Engineering Contract Approved:
- Gravel Price Increase:
- Nursing Home: Christen Robinson and Greg Babcock, Lincoln Park Manor provided the following bids: a bid to repair and re-label the fire doors and frames from DH Pace in the amount of \$28,892; and a bid from NOA Medical Industries, to purchase 15 expandable beds with head and foot boards in the amount of \$16,485. No decision was made this date. Discussion ensued on the renovation project. R & R Street Plumbing has submitted paper work for proposed deductions for the project that could potentially save the county \$36,000 however, the City of Lincoln Center has suggested that the county consider upgrading the electrical service at the nursing home, which would add an additional \$10,000 to the project but would be more cost effective to complete the upgrade with the project.
- Courthouse Use Approved: Marilyn Hellmer requested approval to utilize the courthouse for Lincoln Reenactment Days on February 10. The board approved the request.
- Tax Abatements: Alexis Pflugh moved to approve tax abatements presented 2017-14 and 2017-15, in the amount of \$130.96, seconded by Al Joe Wallace. Motion carried. Voting as follows: Wallace – Aye; Pflugh – Aye; Finch - abstained.
- Pre-2001 Leave Time: Clerk Harlow provided the cost to pay employees who still have remaining pre-2001 leave time on the books at their current wage and at the December 31, 2000 locked in wage. The board related that they will continue with the payment policy in the employee handbook.
- Adjourn: With no further business to come before the board the chairman adjourned the meeting at 12:30 p.m. until 10:00 a.m. Monday, January 8, 2018 in the basement meeting room of the courthouse.