

COMMISSIONER PROCEEDINGS

July 6, 2020

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, July 6, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann and Member Alexis Pflugh present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Art Howell, Sarah Hageman, and Ladonna Reinert, via telephone.
- Correspondence: Correspondence: May 20 minutes of the City of Beverly meeting approving the purchase of a county grader; bills for Lincoln Park Manor; budgets from several departments; and SPARK funding presentation.
- Discussion: The board tabled the budgets submitted. The board tabled discussion on SPARK funding. Commissioner Pflugh has followed up with landowners in Prairie View Estates, viewed Alan Hunter's request on Jaguar Dr, and attempted to contact Sean Petersen.
- Minutes Approved: James Gabelmann moved to approve the minutes of the June 29, 2020 meeting as corrected, seconded by Randy Lohmann. Motion carried.
- Executive Session: Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing HIPAA information, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, with the commission and Clerk Harlow, to reconvene in the commission meeting room of the courthouse, seconded by Randy Lohmann. Motion carried. Time in: 10:21 a.m. Time out 10:26 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 10:26 a.m. with no action taken.
- Health Department: Health Nurse/Administrator Ladonna Reinert provided a resolution to the board regarding the use of face masks, which does not mandate the use of facemasks, however she encourages the use of facemasks if social distancing cannot be maintained or individuals have compromised immune systems, and recommends good personal hygiene. James Gabelmann moved to approve Resolution 2020-18, seconded by Alexis Pflugh. Motion carried. (a resolution regarding the use of face masks). Reinert provided explanation on the department's 2021 budget request. Reinert requested approval to purchase a copier, noting that a portion can be paid for with COVID funds and provided cost information obtained from vendors. James Gabelmann moved to approve the purchase of a copier from ImageQuest for approximately \$7,100, seconded by Randy Lohmann. Motion carried. The board inquired if Reinert would be willing to be the County's HIPAA Compliance Officer. Reinert related that she would be willing however the county's policies need to be updated and that the county would need to contract with a professional organization that could assist with the review and update.
- Resolution 2020-18:
- SPARK Funding: The group discussed the SPARK funds that the county will be receiving. Commissioner Gabelmann identified individuals who have agreed to serve on the SPARK committee. The board approved a submission of questions regarding use of SPARK funds.

Human Resources Human Resource Officer Sarah Hageman presented the department's 2021 budget request and updated pay resolution. Alexis Pflugh moved to rescind Resolution 2020-14, seconded by James Gabelmann. Motion carried. (annual pay resolution) Alexis Pflugh moved to approve Resolution 2020-16, seconded by James Gabelmann. Motion carried (annual pay resolution)

Executive Session: Alexis Pflugh moved to recess into executive session for twenty minutes for the purpose of reviewing applications pursuant to K.S.A. 75-4319(2)(b)(3) to discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the public body or agency, to reconvene in the commission room, with HR Officer Sarah Hageman and Board of County Commissioners, seconded by Randy Lohmann. Motion carried. Time in: 11:31 Time out: 11:51 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 11:51 a.m. with no action taken.

Executive Session: Alexis Pflugh moved to recess into executive session for fifteen minutes for the purpose of discussing HIPAA information, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, to reconvene in the commission room, with the commission and HR Officer Sarah Hageman, seconded by James Gabelmann. Motion carried. Time in: 11:53 a.m. Time out 12:08 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 12:08 p.m. with no action taken.

Executive Session: Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing employee discipline, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss employee personnel matters of non-elected personnel, to reconvene in commission meeting room, with HR Officer Sarah Hageman and the commission, seconded by James Gabelmann. Motion carried. Time in: 12:11 p.m. Time out: 12:16 p.m.

Reconvene The chairman reconvened the meeting to regular session at 12:16 p.m. with no action taken.

Special Meetings: The board approved the following special meetings: Friday, July 10, 2020 at 10:00 a.m. in the commission meeting room to discuss COVID-19 Spark Money and HR follow-up; and Tuesday, July 14, 2020 at 10:00 a.m. to discuss the budget and budget requests.

Direction: The commission directed HR officer to proceed with HR interviews.

Nursing Home: The board discussed the nursing home RFP.

Adjourn: The chairman adjourned the meeting at 12:25 p.m. until 10:00 a.m. Friday, July 10, 2020 in the commission meeting room of the courthouse.