

COMMISSIONER PROCEEDINGS

July 8, 2019

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, July 8, 2019. Chairman Alexis Pflugh called the meeting to order at 10:00 a.m. with Members Randy Lohmann and James Gabelmann present. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the meeting: Cynthia Nelson, Sharon Dohe, Mona Gerstman, Kelly Larson, David Dohe, Howard Wehrman, Derek Walter, Michel O’Hare, Jesse Zachgo, Larry Enfield, Jason Staas, Rachel Staas, Mike Weigel, Dustin Florence and Ladonna Reinert.
- Correspondence: Correspondence: bills for Lincoln Park Manor; time card adjustment; costs to advertise the Director of Highway Department position in the Wichita Eagle; tax abatements; and a cereal malt beverage license.
- Advertisement Approved: The board approved advertising the Director of Highway Department in the Wichita Eagle for three days in print and online for thirty days in the amount of \$880.38.
- Tax Abatements: Alexis Pflugh moved to approve tax abatement 2018-22 for \$83.68 to Jeremiah and Roxann Zachgo, seconded by Randy Lohmann. Motion carried. Alexis Pflugh moved to approve tax abatement 2018-23 in the amount of \$1,190.19 to Maxine Prewett, seconded by James Gabelmann. Motion carried.
- Beer License: Alexis Pflugh moved to approve CMB 2019-04 in the amount of \$25.00 to Twin Creek Farm, expiring July 21, 2019, seconded by James Gabelmann. Motion carried. (Cereal Malt Beverage License)
- Amend Lease Agreement: The board requested that Clerk Harlow ask County Attorney O’Hare to prepare the lease amendment with Wendell Suelter.
- Minutes Approved: James Gabelmann moved to approve the minutes as corrected, seconded by Randy Lohmann. Motion carried. (July 1, 2019 meeting)
- Economic Development: Kelly Larson, Lincoln County Economic Development Foundation Executive Director provided history on the purpose and process for completing a survey of downtown Lincoln and Sylvan Grove. Larson inquired about whether the board supported continuing efforts to designate downtown Lincoln on the National Register of Historic Places and the Sylvan Grove downtown on the State Register of Historical Places. James Gabelmann moved to provide contingency approval for the historical survey and process as you (Kelly Larson) have indicated today, seconded Randy Lohmann. Motion carried. The board requested that Larson provide a budget for economic development. Clerk Harlow will provide a copy of the Resolution that required voter approval for the 2 mill levy for economic development.
- Emergency Management: Emergency Manager David Dohe appeared at the board’s request. The board inquired if Dohe had started working with the Mobile 311 program. The board requested that Dohe contact Dude Solutions, the company who created the Mobile 311 program, to familiarize himself with program. The board discussed timecard adjustments that have been submitted. Discussion

ensued on the employee handbook and the need to update the handbook as the last revision was completed in 2012.

Department Head Meeting: The board requested that Clerk Harlow contact Health Nurse/Administrator Ladonna Reinert and request her to organize a department head meeting regarding the handbook and to ask the group to submit requests for changes to the handbook.

Ambulance: Ambulance Director Derek Walter reported that he will be meeting with Dr. Cheema this week in regards to the department's Medical Director. Walter related that he would like to employ AEMT Tim Korbe and Paramedic Loren Peterson as part-time per-need attendants. Alexis Pflugh moved to approve hiring Tim Korbe AEMT, starting wage \$13.30 per hour, part-time in the EMS department, seconded by Randy Lohmann. Motion carried. Alexis Pflugh moved to approve the hire of Loren Peterson, Paramedic, starting wage \$15.00 per hour, part-time in the EMS department, seconded by Randy Lohmann. Motion carried.

Recess: The chairman recessed the meeting for five minutes at 11:07 a.m. The chairman reconvened the meeting to regular session at 11:12 a.m.

Wilson Lake Estates Road Issue: Wilson Lake Estates Homeowner and Sherman County Commissioner Larry Enfield commented on different statements that were made at several meetings regarding whether the responsibility to repair the road slide is the County's or not. Enfield related that landowners of properties on the other side of the road slide contributed approximately \$30,000 in taxes to Lincoln County this year and that future developments of the land will contribute significantly to the tax base. Enfield related that the road slide would not have occurred if the county had performed proper maintenance on the road, culverts, and ditches.

Highway Department: Director of Public Works Michel O'Hare and Interim Road and Bridge Supervisor Jesse Zachgo. The board approved O'Hare to contact Schwab Eaton PA, to complete a plan to repair properly the area of road that has slid. Formal decisions on whether it is the County's responsibility will be tabled until the board speaks with County Attorney O'Hare at the July 15 meeting. O'Hare requested an executive session to discuss two employee's medical issues. Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing employee medical issues, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the commission meeting room of the courthouse with commission, Public Works Director (O'Hare) and Acting HR (Harlow), seconded by Randy Lohmann. Motion carried. Time in: 11:52 a.m. Time out: 11:57 a.m.

Executive Session: requested an executive session to discuss two employee's medical issues. Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing employee medical issues, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the commission meeting room of the courthouse with commission, Public Works Director (O'Hare) and Acting HR (Harlow), seconded by Randy Lohmann. Motion carried. Time in: 11:52 a.m. Time out: 11:57 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 11:57 a.m. with no action taken.

Executive Session: James Gabelmann moved to extend the executive session for five minutes for the purpose of discussing employee medical issues, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the commission meeting room of the courthouse with commission, Public Works Director (O'Hare) and Acting HR (Harlow), seconded by Randy Lohmann. Motion carried. Time in: 11:57 a.m. Time out: 12:02 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 12:02 p.m. with no action taken.

- Executive Session:** Alexis Pflugh moved to recess into executive session for forty-five minutes for the purpose of discussing employee evaluations in the Sheriff's Department, pursuant to K.S.A 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in commission meeting room with the commission, Sheriff (Weigel) and Undersheriff (Florence), seconded by Randy Lohmann. Motion carried. Time in: 12:07 p.m. Time out: 12:52 p.m.
- Reconvene:** The chairman reconvened the meeting to regular session at 12:52 p.m. with no action taken.
- Conflict of Interest:** The board noted a potential conflict of interest with Commissioner Gabelmann as he runs the local funeral home and there is a resolution that pays funeral homes for burial expenses for county residents identified as indigent.
- Benefits Management Companies:** The board discussed the benefits management companies and determined that the board members would review materials provided by the companies during the week and return with their top three companies.
- Agenda Items:** The board added the following agenda items: July 15 Agenda, Health Insurance Benefits Management; and July 22 Agenda, the board will decide on a benefit management company
- Special Meeting:** The board approved holding a special meeting, July 11 at 10:00 a.m. purpose finalizing employee evaluations, review self-evaluations, and correlate a maximum potential raise.
- Road Concerns:** Sharon Dohe shared the following road concerns: bridge has railings cut off and that signage for the structure is not very good on Xray Dr East off of 181 three quarters of mile; limited or no access to entrances to fields and pastures due to road being cut; and the edge of 120<sup>th</sup> Rd is really soft.
- Vice-Chairman Elected:** Clerk Harlow related that she believes the board needs to reorganize or elect a Vice-Chairman. James Gabelmann moved to nominate Randy Lohmann as the Vice-Chairman of the Commission, seconded by Alexis Pflugh. Motion carried.
- Nursing Home:** Commissioner Gabelmann related that a decision needs to be made regarding the nursing home operations and suggested that the board make time to have a meeting regarding the nursing home.
- Adjourn:** The chairman adjourned the meeting at 2:17 p.m. until 10:00 a.m. Thursday, July 11, 2019 in the commission meeting room of the courthouse.