

COMMISSIONER PROCEEDINGS

February 22, 2022

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room on Tuesday, February 22, 2022. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Darrell Oetting and Member Randy Lohmann present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Dale Hlad, Ladonna Reinert, Sarah Hageman, Diane Walters, Ryan Grace, Dana Rice, Craig Stertz, Kris Heinze, Brandon Cochran, Forrest Rhodes (via telephone), Frank Lamb, and Lucas Sanders.
- Correspondence: Correspondence: a letter and brochure from KDS Construction; a flyer for a Town Hall meeting with Roger Marshall on March 5; a letter from the Kansas Department of Agriculture regarding the Highland Township Dam inspection requirements, bills for Lincoln Park Manor; Hospital Board of Trustees monthly meeting packet; and WEB fund recommendations.
- Correspondence Action: Randy Lohmann moved to approve the WEB Fund recommendations: Lincoln Art Center \$2,000 (purchase tables), Lincoln County Historical Society \$10,000 (partial funding to replace HVAC system), and Lincoln County Hospital & Healthcare Foundation \$3,995 (purchase a Nu-Step machine for the physical therapy department), seconded by Darrell Oetting. Motion carried.
- Inquiry: Commissioner Lohmann reported that he had a local business inquire if any tax abatements were available if they would purchase the former US Towers building.
- County Clerk: Clerk Harlow presented a contract for the board's approval. Dennis Ray moved to enter into a contract with Gilmore Bell to complete reporting requirements for the (Public Building Commission) Lincoln County Hospital bond in the amount of \$7,500 for the contract period of 5 years which is \$1,500 per year, seconded by Darrell Oetting. Motion carried. Clerk Harlow related that there is a used copier in the shred room that works however, parts are no longer available for the unit. Clerk Harlow inquired if she could list the copier on the buy-sell-trade as available to nonprofit organizations that might need it and are willing to utilize it until it no longer works. The board agreed to list it for free on a first-come-first-served basis if no county department is interested. Clerk Harlow will prepare a post in the next few weeks. The copier will be disposed of if there is no interest.
- Council on Aging: Commissioner Ray related that the Lincoln County Council on Aging meeting was canceled this month. The board discussed the distribution of the 2022 Services for the Elderly budget allocation.
- Highway Department: Director of Highway Department Dale Hlad presented mower bids received. Commissioner Ray reported that Prairie Land in Hutchinson had two used mowers available. Hlad will call the company to get specifics and return for a decision later. Hlad requested an executive session to discuss employee status. Dennis Ray moved to recess into executive session for five minutes for the purpose of discussing employee status, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the commission meeting room with the commission and Highway Department Director Dale Hlad, seconded by Randy Lohmann. Motion carried. Time in: 9:12 a.m. Time out: 9:17 a.m.
- Executive Session:

- Reconvene: The chairman reconvened the meeting to regular session at 9:17 a.m. with no action taken.
- Health Department: Health Nurse/Administrator Ladonna Reinert requested approval to advertise for a full-time or part-time RN and inquired if the ad could be placed on Indeed.com. The board approved. Commissioner Ray asked if the department's grant funds could provide a sign-on bonus. The group discussed whether offering sign-on bonuses would be beneficial for departments struggling to get qualified applicants. Reinert provided a bid to purchase a web-based EHR system, noting that the purchase of an electronic records system was budgeted for with grant funds. Randy Lohmann moved to approve having the Lincoln County Health Department pursue getting the PatagoniaHealth software as their system for their electronic health records in the amount of \$47,347.73 for a five-year contract, seconded by Darrell Oetting. Motion carried. Reinert related that she has decided to remove the mobile trailer from the grant budget and replace it with a new generator for the department, install a handicapped accessible door opener, replace all remaining chairs, signage on the building, and a two-sided electronic sign. Reinert reported that the county is up to 612 COVID cases.
- Nursing Home: Ryan Grace, Grace Team LLC, with Dana Rice and Diane Walters, met with the board to discuss the nursing home and the status of the nursing home lease agreement.
- Chamber of Commerce: Lincoln Area Chamber of Commerce representatives Craig Stertz and Kris Heinze presented the annual funding request. Heinze related that the Chamber plans to complete the Live Lincoln County magazine this year and requested that the board consider being a featured advertiser. Dennis Ray moved to purchase a full-page ad in the Live Lincoln County magazine, in the amount of \$715, seconded by Darrell Oetting. Motion carried. The board approved the annual funding request for \$1,000 for membership and tourism activities.
- Highway Department: Director of Highway Department Dale Hlad provided information on the two used mowers available at Prairie Land. Randy Lohmann moved to purchase two new Farm King flex-wing rotary cutter mowers, \$33,600 plus freight, from Lincoln Farm Supply, seconded by Dennis Ray. Motion carried. Voting as follows: Ray – Aye; Lohmann – Aye; Oetting – Abstained.
- Ambulance Service: Ambulance Service Director Brandon Cochran provided an update on department activities. Cochran requested approval to list surplus items on PurpleWave. The board asked for a listing of the equipment available before making a decision. Cochran requested approval to accept the agreement with Delisa's Medical Billing to reimburse Lincoln County \$1,108.45 for billing error. The board approved.
- Executive Session: Human Resource Officer Sarah Hageman requested an executive session to discuss employee personnel discipline with KCAMP Attorney Assist Forrest Rhodes. Dennis Ray moved to recess into executive session for twenty minutes for the purpose of discussing personnel discipline, pursuant to 75-4319(2)(b)(2) for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship, to reconvene in the commission meeting room, with the commission, HR (Sarah Hageman), and Attorney Assist Forrest Rhodes (via telephone), seconded by Randy Lohmann. Motion carried. Time in: 11:14 a.m. Time out: 11: 34 a.m.
- Executive Session: The chairman reconvened the meeting to regular session at 11:34 a.m. with no action taken.

Executive Session: Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing personnel discipline, pursuant to 75-4319(2)(b)(2) for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship, to reconvene in the commission meeting room, with the commission, HR Sarah Hageman, and Attorney Assist Forrest Rhodes (via telephone), seconded by Randy Lohmann. Motion carried. Time in: 11:35 a.m. Time out: 11:45 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 11:45 a.m. with no action taken.

Executive Session: Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing employee performance and discipline, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the commission meeting room with the commission, HR (Sarah Hageman), and the Emergency Manager Frank Lamb, seconded by Randy Lohmann. Motion carried. Time in: 11:50 a.m. Time out: 12:00 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 12:00 p.m. Dennis Ray moved to accept the resignation of Emergency Manager Frank Lamb, effective today, seconded by Darrell Oetting. Motion carried. Dennis Ray moved to pay Frank Lamb for his PTO time acquired up to today's date and that his check be cut and presented to him by the end of the day, seconded by Randy Lohmann. Motion carried.

Human Resources: Human Resource Officer Sarah Hageman presented the updated pay scale, pay grades, and pay plan for the board to approve. The board requested a change on the pay plan and pay grades. Commissioner Ray related he would like to see the pay plan fully enacted by granting the 100% compression wage increases. Dennis Ray moved to award the following per hour pay increases: Roland Detmer \$2.12, Gary Frederking \$1.40, Dan Heina, \$3.29, Teri Hiitter \$2.67, Tami Kerth \$.66, Randy Moore \$.13, Ladonna Reinert \$2.65, David Winckler \$1.93, John Wolting \$1.20, Rhonda Wright \$4.54, effective 2/26/22, seconded by Randy Lohmann. Motion carried. Voting as follows: Ray – Aye; Lohmann – Aye, Oetting – Nay. Hageman inquired about department head notifications for absences. The board indicated as previously approved, department heads should notify the BOCC chairman and Human Resources when they plan to be absent.

Salaries Approved:

Resolution 2022-10: Randy Lohmann moved to appoint Dennis Ray as the interim emergency management coordinator (Resolution 2022-10), seconded by Darrell Oetting. Motion carried.

Adjourn: The chairman adjourned the meeting at 12:52 p.m. The next meeting will be in the courthouse commission meeting room at 8:30 a.m. Monday, February 28, 2022.