

COMMISSIONER PROCEEDINGS

September 9, 2019

Call to Order:

The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, September 9, 2019. Chairman Alexis Pflugh called the meeting to order at 10:01 a.m. with Vice-Chairman Randy Lohmann and Member James Gabelmann present. County Clerk Dawn Harlow was in attendance.

Visitors:

Others present for portions of the meeting: Cynthia Nelson, Mona Gerstmann, Brendan Mackay, Leann Bishop, Tami Kerth, Howard Wehrman and Ladonna Reinert. Present Via Telephone: Rhonda Fernandez and Truette McQueen.

Correspondence:

Correspondence: bills for Lincoln Park Manor; email from Commissioner Lohmann regarding the nursing home fire door project; Public Notice from the Kansas Department of Health and Environment for Kansas Water Pollution Control Permit I-A07-P002 for Quartzite Quarry; an email from David Gerstmann regarding the Lincoln County Hospital financial statements; and a telephone message from Gene Meitler regarding the lack of payment for gravel removed from his pit.

Minutes Approved:

James Gabelmann moved to accept the minutes, seconded by Alexis Pflugh. Motion carried. Job Description (September 3, 2019 regular meeting). The board reviewed the combined job description for Emergency Manager/AEMT. Randy Lohmann moved to pay Wolf Creek gravel pit, Gene Meitler, Reviewed: \$2,902, for gravel removed from July 18 thru August 1, seconded by Alexis Pflugh. Motion Payment Approved: carried.

Health Insurance:

Rhonda Fernandez, PIC Benefits Services, via telephone, related that health questionnaires will need to be completed by employees for Aetna to provide a bid and to receive a firm bid from United Health Care. The board related that they would send an email to department heads letting them know that employees are to complete the health questionnaire as quickly as possible. Fernandez related that she will contact the board once she receives the final bid from Blue Cross Blue Shield to make a decision regarding notification to the State Health Plan.

Highway Department:

Director of Highway Department Brendan Mackay related employees would like to gravel the detour route for the bridge closed on Rye Dr; barricades have been knocked down onto the Spillman Bridge and also on the road that was closed adjacent to the bridge that was recently closed due a portion of the road sliding; discussed the motor grader that was sold to Sylvan Grove, Pflugh confirmed that it was the 1993 140G; and discussed conversations held with Steve Schneider regarding damages that occurred to a county road when his son removed a culvert from the road and installed in his driveway; and the board provided information regarding a project not completed near David Wacker's. Clerk Harlow issued concerns regarding a situation in which a person was told they were hired for a part-time mower position that had not been advertised.

Executive Session:

Alexis Pflugh moved to recess into executive session for thirty minutes for the purpose of reviewing highway department applications, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel with the Director of Highway Department (Mackay), the commission and acting HR (Clerk Harlow), to reconvene in the commission

meeting room, seconded by Randy Lohmann. Motion carried. Time in: 12:03 p.m. Time out: 12:33 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 12:33 p.m. Alexis Pflugh moved to approve the Clerk placing a permanent ad in the Lincoln Sentinel directing people to the County website listing employment opportunities, seconded by James Gabelmann. Motion carried. The board requested Clerk Harlow contact applicants to set up interviews for September 16 or September 17.

Emergency Management: Health Nurse/Administrator Ladonna Reinert presented the 2019 EMPG grant for the board to review and approve. Randy Lohmann moved to sign the application for the Emergency Management Performance Grant (EMPG), seconded by James Gabelmann. Motion carried. Reinert provided a check from the Dane G Hansen Foundation for the Hunter siren grant. Reinert identified the following important dates: September 25 the Highway Patrol will be coming to review policies and inventory all items purchased with Homeland Security funds for the various departments, however they will not inventory Emergency Management until a person is hired; October 30 will be the first regional workshop in Jewell County regarding the County Emergency Operations Plan; September 24, Regional Homeland Security meeting in Beloit; and September 17, Flood Plain Management meeting in Ottawa County, suggested that the board contact Truette McQueen to inquire if he would be willing to attend the meeting for Lincoln County. The board contacted Truette McQueen regarding the September 17 meeting.

Policy's/ Evaluations: Commissioner Pflugh related that she will be working on a purchasing policy and a hiring policy. The board discussed the Evaluation Policy and forms and emailed a request to have the evaluations discussed at the next department head meeting.

Executive Session: Randy Lohmann moved to recess into executive session for fifteen minutes for the purpose of discussing HR applications, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel to reconvene in the commission meeting room of the courthouse with the commission and acting HR (Clerk Harlow), seconded by Alexis Pflugh. Motion carried. Time in 2:16 p.m. Time out 2:26 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 2:26 p.m. with no action taken. The board requested that Clerk Harlow schedule interviews for the HR position.

Adjourn: The chairman adjourned the meeting at 2:40 p.m. until 6:00 p.m. Thursday, September 12, 2019 at the Lincoln County Emergency Services Building.