

COMMISSIONER PROCEEDINGS

August 28, 2023

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room Monday, August 28, 2023. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Member Debora Smith and Member Ryley Hembry present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Dena Donley, Dustin Florence, Felicia Strahm, Daniel Muchow, and Dale Hlad.
- Correspondence: Correspondence: a sympathy card from the Saline County Planning & Environmental, and a Management Representation Letter to the County's auditor.
- Correspondence Action: Dennis Ray moved to reapprove June and July accounts payable in the amount of \$10,571.73 and \$41,680.84. Commissioner Ray rescinded his motion, as the original documents were misplaced, and the board just needed to re-sign the previously approved registers. Debora Smith moved to approve the management representation letter to Lindburg Vogel Pierce Faris Chtd regarding the audit, seconded by Ryley Hembry. Motion carried.
- Law Enforcement: Sheriff Dustin Florence related he had promoted Casey Zachgo to Dispatch Supervisor last year; however, the position is not listed on the County's pay grade and step system. Florence requested that Zachgo be moved to Grade 15, Step 18. Debora Smith moved to amend the pay plan to include Dispatch Supervisor under job grade 15, seconded by Ryley Hembry. Motion carried. Debora Smith moved to move Casey Zachgo to Dispatch Supervisor with a pay grade of 15 step 18 at \$18.57, effective August 26, 2023, seconded by Ryley Hembry. Motion carried. Debora Smith moved to approve the job description for the Dispatch Supervisor position, seconded by Dennis Ray. Motion carried. Commissioner Smith asked what items could be purchased using concealed carry and registered offender funds. Sheriff Florence will provide information regarding those funds at a later date.
- Human Resource Officer: Human Resource Officer Felicia Strahm requested approval to employ Daniel Muchow as Landfill/Transfer Station Operator. Dennis Ray moved to employ Daniel Muchow as a full-time Landfill Director, starting wage Grade 31 Step 10 at \$18.60 per hour, effective today, seconded by Debora Smith. Motion carried.
- Executive Session: Dennis Ray moved to recess into executive session for thirty minutes for the purpose of discussing a part-time interview at the landfill, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission, HR Felicia Strahm, Landfill Director Daniel Muchow and applicant #1, seconded by Debora Smith. Motion carried. Time in: 9:20 a.m. Time out: 9:50 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 9:50 a.m. Dennis Ray moved to offer conditional employment, upon successful completion of all pre-employment tests, to Rodger Griffith as a part-time per-need landfill position, Grade 13 step 7, at \$14.44 per hour, seconded by Ryley Hembry. Motion carried.

- Executive Session:** Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing landfill financial operations, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission, HR Felicia Strahm, Landfill Director Daniel Muchow, and County Clerk Dawn Harlow, seconded by Debora Smith. Motion carried. Time in: 9:56 a.m. Time out: 10:06 a.m.
- Reconvene:** The chairman reconvened the meeting to regular session at 10:06 a.m. with no action taken.
- Highway Department:** Director of Highway Department Dale Hlad provided an update on the Westfall Rd and Sylvan Blacktop (N 60th) Rd projects and department activities. Hlad reported the summary of bids received to complete the stripping project. Hlad related that KDOT recommended that the board award the bid to Roadsafe Traffic Systems Inc. Debora Smith moved to approve awarding the bid to strip the majority of the blacktop roads with Roadsafe Traffic Systems in the amount of \$158,792, seconded by Ryley Hembry. Motion carried. This project was funded 100% by a Kansas Department of Transportation grant several years ago. Hlad related that Stephanie Meier has provided her two-week notice resigning from her position. Commissioner Smith inquired about the costs of the Westfall Rd project.
- Minutes Approved:** Debora Smith moved to approve the corrected minutes (August 21, 2023), seconded by Ryley Hembry. Motion carried.
- Board Organization:** Dennis Ray moved to place Commissioner Smith as the Vice-Chairman of the board for the period ending this year and move Ryley Hembry to the member of the board for the remainder of the year, seconded by Debora Smith. Motion carried.
- Adjourn:** The chairman adjourned the meeting at 11:04 a.m. The next meeting will be at 7:00 p.m. Wednesday, August 30, 2023, in the courthouse courtroom.