

COMMISSIONER PROCEEDINGS

April 4, 2022

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room Monday, April 4, 2022. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Darrell Oetting and Member Randy Lohmann present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Sarah Hageman and Brandon Cochran.
- Correspondence: Correspondence: bills for Lincoln Park Manor; and a notification from KCAMP that they will be completing property appraisals on all properties with content values of \$100,000 or more.
- Employee Concerns: Commissioner Lohmann discussed landfill and noxious weed employees' complaints regarding lunch breaks.
- Human Resources: Human Resource Officer Sarah Hageman requested approval to hire two employees for the highway department. Dennis Ray moved to approve to hire Stephanie Meier at \$14.45 per hour for the highway department/bridge crew at a grade 15 step 5, starting date the 18<sup>th</sup> of April, seconded by Randy Lohmann. Motion carried. Dennis Ray moved to approve Wesley Thrun for the highway department/bridge crew starting today, April 4, 2022, at \$14.45 per hour, grade 15, step 5, seconded by Randy Lohmann. Motion carried.
- Highway Employees Hired:
- Evaluation Forms: Commissioner Ray provided input on the evaluation forms.
- Burn Ban Discussion: The board discussed the burn ban. However, due to the repetitive high wind forecasts and dry conditions, it was determined to leave the ban in effect.
- Accounts Payable Process Change Approved: Clerk Harlow inquired whether the board would be interested in paying accounts payable more frequently than once per month. The group discussed the current policy, which allows a midmonth run for the payment of utilities and fuel; the board must preapprove all other payments. The board approved adding an accounts payable run on the second Monday of each month, allowing departments to submit invoices that need to be paid before the regular accounts payable date, and allowing Clerk Harlow to decide which bill requirements are acceptable.
- Amulance Service: EMS Director Brandon Cochran reported on ambulance service activities. Cochran requested the following items: place KTAGs in the two Lincoln units; a \$500 prepaid credit card to have on hand to purchase fuel when completing transfers to distant facilities; approval for the county to provide the meat for a potluck dinner during EMS week May 15-21; and approval to purchase hooded sweatshirts with names embroidered. Cochran provided a list of surplus items that he would like to list on PurpleWave to sell. Cochran requested an executive session to discuss employee wages. Dennis Ray moved to recess into executive session to discuss employee wages in the ambulance department, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the commission meeting room with EMS Director Brandon Cochran and HR Sarah Hageman, seconded by Randy Lohmann. Motion carried. Time in: 10:00 a.m. Time out: 10:05 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 10:05 a.m. with no action taken.

Ambulance Service: Cochran related that he intends to write grants for equipment requested during the ARPA informational meetings. The board approved listing the items on PurpleWave, and the purchase of non-personalized sweatshirts. The board denied the request for a prepaid credit card and to provide the meat for the pot luck dinner from the budgeted fund but suggested Cochran could utilize memorial funds for the purchase. Darrell Oetting moved to allow \$100 petty cash for the EMS department, seconded by Randy Lohmann. Motion carried.

Minutes Approved: Randy Lohmann moved to approve the minutes for March 28 and March 31, seconded by Darrell Oetting. Motion carried.

Courthouse Assessment Discussion: The board discussed the courthouse assessments and how to fund the needed repairs presented on March 31 by Julia Mathias Manglitz with TreanorHL. Commissioner Oetting suggested that the board place a special question on the ballot to gather the public's interest in making the recommended repairs. Clerk Harlow related that the board could put an Advisory Question on the ballot as a nonbinding question. The board discussed if it would be better to conduct town hall meetings to allow the public's input and then determine if a bond issue should be placed on the ballot for the November general election. Each year the project is delayed, the more the price will increase. The board also discussed whether a new jail should be addressed at the town hall meetings as the current facility is deteriorating and becoming a liability concern.

Adjourn: The chairman adjourned the meeting at 10:55 a.m. The next meeting will be in the courthouse commission meeting room at 8:30 a.m. Monday, April 11, 2022.