

COMMISSIONER PROCEEDINGS

July 6, 2021

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room Tuesday, July 6, 2021. Chairman Randy Lohmann called the meeting to order at 8:30 a.m. with Vice-Chairman Dennis Ray and Member Darrell Oetting present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Kerry Jackson, Frank Lamb, Sarah Hageman, and Roberta Turner.
- Correspondence: Correspondence: a propane contract proposal from Central Valley Ag; OCKK newsletter; and an Interlocal Cooperative Agreement and Resolution approving the amended bylaws for KCAMP.
- Item Tabled: The board tabled action on the Interlocal Cooperative Agreement and Resolution from KCAMP until their July 12 meeting to allow commissioners the opportunity to review.
- Budget Requests: County Clerk Harlow provided the 2022 suggested budgets for line items within the County General Fund. Harlow provided the amount budgeted in 2021 for the Hospital, Economic Development, Services for the Aged, and the Rescue Squad as well as the computed amount if the entities received their full mill levy authorization. In addition, Harlow provided a spreadsheet of budget transfers from the Road Fund to each special fund from 2010 to current, along with a percentage comparison of the total yearly transfer to the actual budget approved.
- Highway Department Transfers:
- Executive Session: Landfill/Transfer Station Operator Kerry Jackson requested an executive session to discuss personnel. Randy Lohmann moved to recess into executive session for ten minutes for the purpose of discussing employee status at the landfill/transfer station department, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission room, with the commission, Kerry Jackson, and HR Director Sarah (Hageman), seconded by Dennis Ray. Motion carried. Time in: 9:01 a.m. Time out: 9:11 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 9:11 a.m. The board requested  
Pet Policy: Hageman write a policy for inclusion in the employee handbook that prohibits county employees, while working, from bringing pets onto county-owned facilities or equipment unless it is a registered service animal.
- Emergency Manager: Emergency Manager Frank Lamb provided a summary of his activities completed. Lamb discussed concerns conveyed to him regarding radio communication. He will work on obtaining a grant to upgrade all departments to the 800 system. Lamb discussed future goals for the department to encourage public participation and volunteerism.
- Highway Department: Director of Highway Department Dale Hlad provided an update on department activities. The department is scheduled to begin patching next week.
- Executive Session: Randy Lohmann moved to recess into executive session for fifteen minutes for the purpose of discussing lawyer-client privileged information concerning the EEOC complaint issue, pursuant to K.S.A. 75-4319(2)(b)(2) for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship, to reconvene in the courthouse

commission room with the commission, HR Director Sarah Hageman, and attorney Forrest Rhodes, seconded by Dennis Ray. Motion carried. Time in: 9:46 a.m. Time out: 10:01 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 10:01 a.m. Dennis Ray moved to allow the chairman to sign the Authorization of Services with the Arnold Group for the wage survey study for Lincoln County employees with a classification, salary survey, and compensation study in the amount of \$7,000, along with an annual follow up maintenance, support, and analysis agreement for \$1,000, seconded by Darrell Oetting. Motion carried.

Human Resources: The board discussed the advertisement for the highway department equipment operator position currently open and whether the requirements listed are necessarily the requirements needed to hire entry-level applicants. In addition, it was discussed whether a job title change would encourage individuals to apply who might not have all qualifications.

CDBG Grant 21-PF-013: The board reviewed the bid results and recommendation for the CDBG Grant Project 21-PF-013, Emergency Siren, received from Brianne Beck, North Central Regional Planning Commission. Dennis Ray moved to award the storm siren project to Storm Sirens Inc Alternate Bid 1 in the amount of \$69,700 and allow the chairman to sign any associated paperwork with this contract, seconded by Darrell Oetting. Motion carried.

Budget Inquiry: Commissioner Ray inquired if a line item could be added to the 2022 budget for equitable wage increases that have been committed to paying employees from April 2020-2021 and include funding for 2022 to prepare for the result of the salary survey and placement of employees on a pay scale.

Minutes Approved: Darrel Oetting moved to accept the minutes from June 28<sup>th</sup> and June 30<sup>th</sup>, seconded by Dennis Ray. Motion carried.

Adjourn: The chairman adjourned the meeting at 10:36 a.m. until 8:30 a.m. Monday, July 12, 2021, in the courthouse commission meeting room.