

COMMISSIONER PROCEEDINGS

June 26, 2017

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, June 26, 2017. Chairman Al Joe Wallace called the meeting to order at 8:00 a.m. with Vice-Chairman Terry Finch and Member Alexis Pflugh present. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the meeting: Katy Black, Ladonna Reinert, Norman Mannel, David Dohe, Howard Wehrman, Debora Zachgo, Michel O'Hare, Robert Howe, Eric Johnson, Mark Mingenback, Greg Babcock and Mona Gerstmann.
- Minutes Approved: Alexis Pflugh moved to approve and adopt the minutes of the June 19, 2017 regular meeting as corrected, seconded by Terry Finch. Motion carried.
- Correspondence: The board received correspondence from KCAMP, the county's liability insurance carrier, regarding loaning our equipment to other agencies. Discussion ensued on liability insurance as well as the State-wide mutual aid agreement. Alexis Pflugh moved to advertise for an active director of EMS. Motion died for a lack of a second. Further discussion was held on the following topics: loaning an ambulance to Mitchell County; liability concern; the Interim Ambulance Director.
- Health Nurse: Health Nurse/Administrator Ladonna Reinert provided a Memorandum from Susan Mosier, Kansas Department of Health and Environment, concerning appropriate use of Aid to Local Funding grants from the State. Reinert presented the department's 2018 budget request of \$254,374, which is \$6,906 more than the 2017 budget request. Reinert discussed the following topics: vaccinations billed to businesses and local governmental agencies; State law that requires Public Health Officers to complete an annual inspection of local school's; and provided a listing of Home Health care businesses that perform services within the community.
- Emergency Management: Emergency Manager David Dohe presented an estimate from S&S Auto Body to repair the engine in the department's truck. Terry Finch moved to accept the estimate from S&S Auto Body in the amount of \$3,187.71, seconded by Al Joe Wallace. Motion carried. Wallace-Aye; Finch-Aye; Pflugh-Abstained.
- Human Resources: Human Resource Officer Debora Zachgo provided an excerpt from the County's health insurance contract, which provides the requirements for insuring county employees. Zachgo related that the county will realize a substantial increase in health insurance premiums for the upcoming year and noted that the State will offer various plans to help reduce the cost, however at the current rate structure, employees will not have an incentive to pick a plan that might reduce the overall costs. Zachgo inquired how the board would like to proceed. Board members related that they would like to see options that would not exceed the amount budgeted in 2017, except for the addition of two law enforcement positions.
- Highway Department: Director of Public Works Michel O'Hare with Road and Bridge Supervisor Robert Howe reported on the following topics: met with an engineer in regards to Wacker's drainage improvement request; Off-System Bridge OS 145 (Kobbeman bridge) bridge replacement project will need to be inspected at a minimum of every two weeks and after every rain, for storm water prevention

until vegetation is established and is the same as the surrounding area; presented a utility permit agreement; presented a bid to purchase fifteen tablets to be utilized with the Mobile 311 program, should the software purchase be approved; department is hauling gravel early in the morning to fix flood damaged roads, and stopping in the afternoon to prevent conflict with harvest; began hauling rock for the chip sealing project; working to replace a stone arch bridge that failed; provided a cost estimate per yard to purchase mined gravel from a pit in Mitchell County; provided pictures of damage to the Barnard black top; and reported that two employees have successfully obtained their CDL licenses. Alexis Pflugh moved to enter into Utility Permit Agreement 2017-03 with Northern Natural Gas Company, seconded by Terry Finch. Motion carried. Terry Finch moved to authorize O'Hare to proceed with signing contracts to move forward with purchasing Mobile 311 software, at a prorated cost for 2017 of \$1,652.50 and \$1,980.00 each year following; and purchasing fifteen tablets from Nex-tech Wireless, in the amount of \$1,650.00 with a monthly data fee of \$130, seconded by Alexis Pflugh. Motion carried.

Nursing Home: Eric Johnson, Campbell & Johnson Engineers, P.A., with Mark Mingenback and Greg Babcock, Lincoln Park Manor present, provided a proposed revision to the original contract that would provide professional services to the following areas at the nursing home: floor cracking and associated floor covering; original building's chilled water plant and piping insulation; kitchen grease trap and standby power system at a cost of \$43,830, an addition to the amount previously billed and paid. Discussion ensued concerning the amount previously paid and what services were completed; how contracts would be structured in order to garner interest from contractors; whether it would be feasible to attempt to get CMS to approve plans prior to bidding the projects; an estimated time frame was given to have the designs ready to bid within 60 days. Al Joe Wallace moved that we proceed with Campbell and Johnson, to provide architectural services at Lincoln Park Manor for the following four items: floor cracking and associated floor covering; original building's chilled water plant and piping insulation; kitchen grease trap and standby power system, seconded by Terry Finch. Motion carried. Voting as follows: Wallace – Aye; Finch – Aye; Pflugh – Nay.

Nursing Home: Greg Babcock, Lincoln Park Manor, provided estimates received to replace the roof at the nursing home that was damaged during the May hail storm. No decision made this date to allow KCAMP to correct original estimates of damage. Babcock related that he had attended a conference in which the State Fire Marshal identified changes that will be taking effect July 5.

Motion: Alexis Pflugh moved to seek counsel on spending money from the contracted web fund. Motion died for a lack of a second.

Motion: Alexis Pflugh moved to adopt parliamentary procedures. Motion died for a lack of a second.

Motion: Alexis Pflugh moved to move the end of month meeting to the evening to encourage public participation. Motion died for a lack of a second.

Correspondence: The board received information from Janet Dowlin regarding the North Central-Flint Hill Area Agency on Aging. Dowlin will attend the July 3 meeting to discuss the information further.

Correspondence: The board received an opinion from County Attorney Jennifer O'Hare referencing Attorney General Opinion No. 98-49, in regards to serial meetings.

EMS Handbook: Katy Black provided a copy of the Lincoln County EMS handbook and pointed out a section that prohibits the use and or lending of equipment.

Adjourn: Terry Finch moved to adjourn the meeting at 10:53 a.m., seconded by Al Joe Wallace. Motion carried. Voting as follows: Wallace – Aye; Finch – Aye; Pflugh – Nay. The next scheduled meeting will be held on Friday, June 30, 2017 at 8:00 a.m. in the commission meeting room of the courthouse.