

COMMISSIONER PROCEEDINGS

October 26, 2020

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, October 26, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann and Member Alexis Pflugh present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Darrell Oetting, Ladonna Reinert, Sarah Hageman, Nancy Knapp (via telephone), Leann Bishop, Kerry Jackson, and Baldwin Fisher.
- Correspondence: Correspondence: hospital board meeting packet; bills for Lincoln Park Manor; a letter from North Central-Flint Hills Area Agency on Aging notifying that Glenn Stegman's appointment expires and the board will need to appoint a replacement board member; an email from Clerk Harlow regarding the KCAMP renewal and questionnaire; an email from Kenny Branda providing a rough estimate to install a culvert under a road in Wilson Lake Estates; and an email from Sean Petersen.
- Correspondence Action: Alexis Pflugh moved to advertise an opening on the North Central-Flint Hills Area Agency on Aging Board of Directors in the Lincoln and Sylvan papers for two publications, seconded by Randy Lohmann. Motion carried.
- Health Department: Health Nurse/Administrator Ladonna Reinert requested approval to contract with Elizabeth Sheldon to conduct contact tracing, expenses will be reimbursed by grant funding. Alexis Pflugh moved to employ Elizabeth Sheldon, part-time per need for the health department, contracted at \$20 per hour, seconded by Randy Lohmann. Motion carried. (Effective October 1)
- Executive Session: Alexis Pflugh moved to recess into executive session for fifteen minutes for the purpose of discussing COVID pay and employee letter reviews pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel to reconvene in the commission room, with the Board of County Commissioners, Health Department Administrator Ladonna Reinert, and HR Officer Sarah Hageman, seconded by Randy Lohmann. Motion carried. Time in: 10:34 a.m. Time out: 10:49 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 10:49 a.m. Alexis Pflugh moved to approve health department administrator be permitted to spend her KDHE awarded COVID grant money as she deems necessary outside of her prepared budget, seconded by James Gabelmann. Motion carried.
- SPARK funds: The board contacted SPARK Administrator Nancy Knapp, via telephone regarding an update on SPARK funds expenditures.
- Human Resources: Human Resource Officer Sarah Hageman related Forrest Rhodes had related that the handbook review will be completed in November. Hageman forwarded requests for salary increases: completion of the first six months of employment for Jimmy Champagne and Serena McCoy; Casey Zachgo fifty cents for completion of terminal agency coordinator training; and jailer Ryan Hageman fifty cents for completion of local area security officer training. Alexis Pflugh moved to approve the sheriff's request for fifty cent raises to the following employees: Casey Zachgo, Ryan
- Salary Increases Approved:

Hageman, Serena McCoy, and Jimmy Champagne, effective 9/26/2020, seconded by Randy Lohmann. Motion carried. Alexis Pflugh moved to suspend the unwritten policy of six month and one year raises that are automatic and abide by new handbook publication coming soon, seconded by James Gabelmann. Motion carried.

County Treasurer: County Treasurer Leann Bishop provided the following 3rd quarter 2020 Treasurer Quarterly reports: Treasurers Special Vehicle Fund Balance – \$20,008.04; and Interest Earned on Idle Funds - \$9,496.02.

Minutes Approved: Alexis Pflugh moved to approve October 19, 2020 minutes, seconded by James Gabelmann. Motion carried.

Recess: The chairman recessed the meeting for lunch at 11:19 a.m. until 12:00 noon.

Reconvene: The chairman reconvened the meeting to regular session at 12:00 noon.

Nursing Home Lease: The board made modifications to the nursing home lease agreement prepared by Commissioner Pflugh.

KOMA Complaint: The board discussed the KOMA complaint response.

Landfill/Transfer Station: Landfill/Transfer Station Operator Kerry Jackson requested approval to repair the semi in an approximate amount of \$6,000. The board approved the request.

Board Meeting Change: The board approved meeting at 8:00 a.m. November 9 to sit as the Board of Canvassers, regular appointments will be pushed into the afternoon.

Emergency Manager: The board reviewed with the evaluation form with Emergency Manager Baldwin Fisher and discussed pay increases for the position.

Adjourn: The chairman adjourned the meeting at 2:04 p.m. until 2:00 p.m. Wednesday, October 28, 2020 in the commission meeting room of the courthouse.