

COMMISSIONER PROCEEDINGS

June 22, 2020

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, June 22, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann and Member Alexis Pflugh present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Art Howell, Mary Ann Stertz, Brendan Mackay, Tanner Yost, Alice Oldham, and Sarah Hageman.
- Correspondence: Correspondence: letter from NCK CASA; United States Department of Agriculture newsletter; Fair Board budget, requesting \$12,000; Lincoln County Hospital Board packet; and WEB Fund recommendations.
- WEB Fund Distributions Approved: James Gabelmann moved to approve the web proposed disbursement May 2020 as indicated on these two sheets, seconded by Alexis Pflugh. Motion carried. (Lincoln County Historical Society - \$2,500; Lincoln Senior Center - \$2,000; Lincoln County Health Department - \$1,200; Lincoln Art Center - \$10,000; Lincoln Pride/City of Lincoln Center - \$3,055; and Bud Finch Memorial Theatre - \$2,000)
- Minutes Approved: James Gabelmann moved to approve the June 15 and June 17 minutes, as corrected, seconded by Randy Lohmann. Motion carried.
- Motion Rescinded: Alexis Pflugh moved to rescind the board motion and approval from June 15 for the EEOC complaints received, seconded by Randy Lohmann. Motion carried.
- Transportation Bus: Commissioner Pflugh related that S & S Auto Body will repair the beeper on the transportation bus.
- County Treasurer: Deputy County Treasurer Mary Ann Stertz reported that a wind power fund CD is expiring, and that Treasurer Bishop recommends reinvesting in a six-month CD. The board approved.
- Storm Damages: Clerk Harlow provided an update on the clock tower damage and discussions with KCAMP.
- Executive Session: Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing attorney correspondence, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel to reconvene in the commission room, with the three commissioners, seconded by James Gabelmann. Motion carried. Time in: 10:35 a.m. Time out: 10:40 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 10:40 a.m. James Gabelmann moved to provide our attorney on the EEOC case a spreadsheet indicating sufficient information so that he has the technical background he needs to work on our case. Gabelmann withdrew his motion. James Gabelmann moved to appoint Alexis Pflugh as point of contact for the attorney to provide the information he needs to prosecute our defense, seconded by Randy Lohmann. Motion carried. Alexis Pflugh moved that the commission purchase document stamps for office supplies, seconded by Randy Lohmann. Motion carried.

Emergency Management: Commissioner Lohmann provided an update on emergency management. The board discussed the tree complaint issued at the previous meeting, employee responsibility for trees, and the Highland Dam road.

Highway Department: Director of Highway Department Brendan Mackay and Tanner Yost, Kirkham Michael reported that they met with Kent Rahmeier on drainage issue on E Iron Dr and looked at E Jaguar and 183rd. Mackay presented pricing on two tractors and mowers. Alexis Pflugh moved to approve the bid form KanEquip for a total of \$90,874.38 for 2 tractors and 2 mowers, seconded by Randy Lohmann. Motion carried. (Case IH JX95 Tractor and 2005 Kubota and 2 Kuhn mowers) The board requested that Mackay produce a tree trimming policy. The board approved. Yost related that the biannual bridge inspections will be due and tuckpointing project proposed start date is July 31. The board discussed a request from Sean Petersen. The group discussed previous Russell County/Lincoln County road maintenance agreement which identified responsibilities for maintaining roads.

Health Insurance: Alice Oldham, PIC with Human Resource Officer Sarah Hageman provided a utilization analysis of the County's health plan. Alexis Pflugh moved to appoint HR officer Sara Hageman as primary contact for Blue Cross, Delta and EBC, seconded by Randy Lohmann. Motion carried.

Health Department: Health Nurse/Administrator Ladonna Reinert presented a list of individuals who she would recommend to be on the committee for the distribution of the Spark funding. Lincoln County is to receive \$575,398, and that it is her understanding that 50% is for reimbursement of expenses and the other 50% if for future expenses. A resolution must be adopted by July 13 and a tentative date of August 15 for a spending plan to be submitted. Reinert related that the board needs to formerly appoint Commissioner Lohmann as Emergency Manager and adopt a new resolution so that she can request supplies through Emergency Management. Alexis Pflugh moved to approve Resolution 2020-14, appointing Randy Lohmann as temporary Emergency Manager, seconded by James Gabelmann. Motion carried. Reinert requested an executive session regarding her overtime addressing COVID-19. Alexis Pflugh moved to recess into executive session for ten minutes for the purpose of discussing job duties related to overtime, pursuant to K.S.A. 75-4319(2)(b)(1), to reconvene in the commission room, with all three commissioners, Clerk Harlow, HR Officer Sarah Hageman, and Health Administrator Ladonna Reinert, seconded by James Gabelmann. Motion carried. Time in: 12:57 p.m. Time out: 1:07 p.m.

Executive Session:

Reconvene: Motion: The chairman reconvened the meeting to regular session at 1:07 p.m. James Gabelmann moved that we approve a bonus payment to the Lincoln County Health Administrator for COVID-19 hours dedicated to COVID-19 to be paid from current funds and to be reimbursed from the CARE Act funds by the Emergency Recovery Committee, seconded by Randy Lohmann. Motion carried.

Economic Recovery Team Chairman: Commissioner Gabelmann proposed that he chairs the Economic Recovery Committee. Randy Lohmann moved to appoint James Gabelmann as committee chairman for the Economic Recovery Committee, seconded by Alexis Pflugh. Motion carried.

Human Resources: Human Resource Officer Hageman presented the remedies for the Noxious Weed and Landfill departments and provided information received from other counties regarding pay scales, noting that a few of the counties had utilized an outside agency to develop a pay scale, pay plan, and pay policy. Hageman provided an email and agreement with Kansas Workforce One for the

board to review. The board discussed the TimeClock Policy. Alexis Pflugh moved to amend the time clock policy with number 11 instead of the Lincoln County Clerk to be the Lincoln County Human Resource Officer. The TimeClock policy will be revised. Commissioner Pflugh withdrew the motion. Hageman requested an executive session to discuss employee negotiations. Randy Lohmann moved to recess into executive session for ten minutes for the purpose of discussing employee negotiations, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel with HR (Hageman) and commissioners, to reconvene in the commission meeting room upon conclusion, seconded by James Gabelmann. Motion carried. Time in: 1:40 Time out: 1:50 p.m.

Executive Session:

The chairman reconvened the meeting to regular session at 1:50 p.m. Alexis Pflugh moved to request John Paul Ellis to obtain a medical card and RTAP training in order to provide relief for transportation bus needs, seconded by Randy Lohmann. Motion carried.

Reconvene:

Motion:

Alexis Pflugh moved to recess into executive session for fifteen minutes for the purpose of discussing litigation concerns pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel to reconvene in the commission meeting room with the commission board and HR Director Sarah Hageman, seconded by Randy Lohmann. Motion carried. Time in: 1:54 p.m. Time out: 2:09 p.m.

Executive Session:

The chairman reconvened the meeting to regular session at 2:09 p.m. with no action taken.

Reconvene:

Correspondence: emails forwarded from Clerk Harlow regarding the courthouse roof; and Sean Petersen regarding his Wilson Lake Estates property. The board approved sending an email to Petersen requesting that he get on the agenda to discuss his concerns.

Correspondence:

The chairman adjourned the meeting at 2:45 p.m. until 10:00 a.m. Monday, June 29, 2020 in the commission meeting room of the courthouse.

Adjourn: