

COMMISSIONER PROCEEDINGS

June 13, 2022

Call to Order:

The Lincoln County Board of Commissioners met in the courthouse commission meeting room Monday, June 13, 2022. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Darrell Oetting and Member Randy Lohmann present. County Clerk Dawn Harlow was in attendance as recording secretary.

Visitors:

Others present for portions of the meeting: Scott Wright (via telephone), Leann Bishop, Sarah Hageman, Rhonda Wright, Deb Scheibler, Kelly Gourley, Ladonna Reinert, Trase McQueen, and Jesse Knight.

Executive Session:

Dennis Ray moved to recess into executive session for fifteen minutes for the purpose of discussing fence viewing, pursuant to K.S.A. 75-4319(2)(b)(2) for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship, to reconvene in the commission meeting room, with the commission, County Clerk Harlow, and County Attorney Scott Wright via telephone, seconded by Randy Lohmann. Motion carried. Time in: 8:33 a.m. Time out: 8:48 a.m.

Reconvene:

The chairman reconvened the meeting to regular session at 8:48 a.m. with no action taken.

Correspondence:

Correspondence: a thank you from Michael and Roberta Meier for completed projects in the Wilson Lake Estates; mid-month accounts payable; and a letter from Dr. Dragone requesting that his medical privileges be reinstated at Lincoln County Hospital.

County Treasurer:

County Treasurer Leann Bishop presented the department's 2023 budget request. Bishop related that she has changed the budget to fund all salaries from the County Treasurer's budget and that it will be offset by a larger annual transfer from the Treasurer's Special Vehicle Fund to the General Fund.

Software Update & Request:

County Clerk Harlow provided an update on the software transition to CIC. Staff training has been completed, and the county is operating on the new financial accounting software. Payroll and Tax software is scheduled to be installed at the end of June, with training occurring from June to August. Additional training is planned during the fall when key activities take place. Harlow requested consideration to extend the agreement with KOMTEK for maintenance, support, and access to the cloud system for three months so that staff will have continued access until all programs are installed, and initial training is completed. Randy Lohmann moved to extended services with KOMTEK for three more months July, August, and September, for a total of \$18,000, seconded by Darrell Oetting. Motion carried.

WorkforceOne:

Deb Scheibler, WorkforceOne, explained the county's agreement with the organization and the services they offer as part of the agreement. Scheibler related that the county could appoint a representative to their Chief Elected Official Board (CEOB). Randy Lohmann moved to appoint Commissioner Oetting to the Kansas Workforce One Chief Elected Official Board, seconded by Dennis Ray. Motion carried. Randy Lohmann moved to allow the chairman to sign the Local Workforce Development Area I Chief Elected Official Board Agreement, seconded by Dennis Ray. Motion carried.

Economic Development: Economic Development Foundation Director Kelly Gourley provided a copy of the organization’s 2022 budget and explained the organization’s services and activities within the community. Gourley requested that the board provide funding in 2023 for the entire two mills approved by vote, which would amount to \$130,782.64.

Health Department: Health Nurse/Administrator Ladonna Reinert presented the department’s 2023 proposed budget. Reinert related that the department’s medical consultant’s agreement is set to expire and provided a new agreement for the board’s approval. Darrell Oetting moved to contract with Dr. Marcellino as the county’s medical consultant for the health department, seconded by Dennis Ray. Motion carried.

Register of Deeds: Register of Deeds Tami Kerth presented the department’s 2023 budget request.

Barnard Main St Closure Request: Trase McQueen reported that the Barnard Lions Club is planning an after-harvest festival in Barnard on July 30. McQueen requested approval to block off a portion of Main St between Harper and Ballard from 3 p.m. to 9 p.m. The board approved the request.

Accounts Payable Approved: Randy Lohmann moved to approve the accounts payable for mid-month in the amount of \$56,869.75, seconded by Darrell Oetting. Motion carried.

Minutes Approved: Darrell Oetting moved to accept the minutes for June 6, seconded by Randy Lohmann. Motion carried.

Property Risk Assessment Report: Clerk Harlow provided the risk assessment report for inspections conducted at several county buildings. The board separated the report and will disperse the recommendations to the various departments.

Human Resources: Human Resource Officer Sarah Hageman related that KCAMP cautioned hiring a part-time employee who does not meet all of the qualifications as the board would need to remove the particular qualification from all job descriptions. Hageman requested an executive session to complete the remaining department head evaluations. Dennis Ray moved to recess into executive session for thirty minutes for the purpose of discussing employee evaluations pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the commission meeting room with the commission and HR Sarah Hageman, seconded by Randy Lohmann. Motion carried. Time in: 10:45 a.m. Time out: 11:15 a.m.

Executive Session:

Reconvene: The chairman reconvened the meeting to regular session at 11:15 a.m. with no action taken.

Inventory Management Program Approved: Dennis Ray moved to enter into an agreement with North Central Regional Homeland Security Council for the inventory management in the amount of \$2,931.14, seconded by Randy Lohmann. Motion carried.

Adjourn: The chairman adjourned the meeting at 11:37 a.m. The next meeting will be at 8:30 a.m. Tuesday, June 21, 2022, in the courthouse commission meeting room.