

COMMISSIONER PROCEEDINGS

June 15, 2020

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, June 15, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman Alexis Pflugh and Member James Gabelmann present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Norman Mannel, Larry Spear, Alan Hunter, Brendan Mackay, Ladonna Reinert, Rhonda Wright, and via telephone: Joseph Cagle, Jack David Workman, Maura Chambers, and John Shearman.
- Executive Session: Alexis Pflugh moved to recess into executive session for five minutes to discuss employee evaluations, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, to reconvene in the commission meeting room with the commission and Sarah Hageman HR Director, seconded by Randy Lohmann. Motion carried. Time in: 10:00 a.m. Time out: 10:05 a.m.
- Reconvene: The chairman reconvened the meeting to regular at 10:06 a.m. with no action taken.
- Correspondence: Correspondence: June certification of value for Lincoln County; tax abatement; and letters from the State of Kansas Human Rights Commission.
- Minutes approved: James Gabelmann moved to accept the minutes of the 8<sup>th</sup> June meeting, seconded by Randy Lohmann. Motion carried.
- Health Department: Ladonna Reinert reported that the department's Medical Consultant contract with Dr. Thomas Marcellino will be expiring and presented a contract for the board's approval. James Gabelmann moved to approve the contract, seconded by Randy Lohmann. Motion carried. (Dr. Thomas Marcellino expiring July 4, 2021).
- Requests: Larry Spear requested that the county address a tree problem on 150<sup>th</sup> Rd south of Union Dr across the road from the Prairie Grove Cemetery. Alan Hunter requested culvert replacement on Jaguar and 183<sup>rd</sup>. Norman Mannel inquired about the survey method that the County uses.
- Highway Department: Director of Highway Department Brendan Mackay inquired if the board would like him to work on the Continuation of Operations Plan or wait until an emergency manager is hired. Mackay related that the encroachment agreement has been approved, one-call will be made and completed on Thursday, with the project potentially starting next week. Mackay inquired whether he should wait until the wheat has been harvested or proceed since we paid for crop damages. The board agreed to wait until the crop is harvested. Mackay inquired about Prairie View Estates roads, Commissioner Pflugh related that she was not able to get ahold of all landowners. Mackay requested approval to purchase a tractor and mower since the department will not be chip sealing. The board approved Mackay obtaining bids. The group discussed developing a five-year plan. Mackay related that he is looking at renting or purchasing a crack sealer that can be used to patch asphalt roads. Mackay presented the 2021 budget request. The group discussed the number of employees needed for the department. The board discussed

making a substantial investment in the roads and potentially using the WEB fund to purchase materials.

**Tax Abatement:** County Appraiser Rhonda Wright reported that the tax abatement was due to the property going from commercial to residential. Alexis Pflugh moved to approve tax abatement 2019-22, seconded by James Gabelmann. Motion carried. (in the amount of \$366.60)

**Discussions:** Commissioner Lohmann related that the board needed to discuss Lincoln Park Manor. Commissioner Pflugh stated that she has sent the RFP to a broker and that we need to hire an attorney. Commissioner Pflugh discussed the KORA request.

**Recess:** The chairman recessed the meeting for lunch at 11:55 a.m.

**Reconvene:** The chairman reconvened the meeting to regular session at 12:58 p.m.

**Transportation Bus:** Human Resource Officer Sarah Hageman related one of the vans did not pass KDOT inspection as the backup beeper is not working. The board approved letting Commissioner Pflugh take the bus phone home to answer telephone calls.

**Executive Session:** Randy Lohmann moved to recess into executive session for forty-five minutes for the purpose of conducting an employee interview for emergency management position, pursuant to K.S.A. 75-4319(2)(b)(3) to discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the public body or agency, with the commissioners, HR (Hageman), and the interviewee Joseph Cagle, to reconvene in the commission meeting room of the courthouse, seconded by Alexis Pflugh. Motion carried. Time in: 1:03 Time out: 1:48.

**Reconvene:** The chairman reconvened the meeting to regular session at 1:48 p.m. with no action taken.

**Executive Session:** Alexis Pflugh moved to recess into executive session for forty-five minutes for the purpose of conducting an emergency manager interview, pursuant to K.S.A. 75-4319(2)(b)(3) to discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the public body or agency, to reconvene in the commission meeting room, with HR Officer Hageman, and Jack David Workman, seconded by Randy Lohmann. Motion carried. Time in: 2:00 p.m. Time out: 2:45 p.m.

**Reconvene:** The chairman reconvened the meeting to regular session at 2:45 p.m. with no action taken.

**Employees Approved:** Alexis Pflugh moved to approve employment for Roberta Turner as the Transportation Bus Director, beginning at level 0 \$12.50 per hour, subject to preemployment screening and certifications, seconded by James Gabelmann. Motion carried. Alexis Pflugh moved to approve employment for Brent Nondorf as equipment operator entry level \$13.11 per hour and Jordan Ward as truck driver entry level \$13.11 per hour for the highway department subject to preemployment screenings, seconded by James Gabelmann. Motion carried. Hageman related that she has emailed PIC and requested that they meet with the board on July 22.

**Recess/Reconvene:** The chairman recessed the meeting for 5 minutes at 3:12 p.m. The chairman reconvened the meeting to regular session at 3:17 p.m.

EEOC Complaints/  
Executive Session: The board telephoned KCAMP to discuss the EEOC complaints received this date. Alexis Pflugh moved to recess into executive session for twenty minutes for the purpose of discussing legal representation for the county regarding employment law, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, to reconvene in the commission meeting room, with the commission and Maura Chambers, KCAMP, present via telephone, seconded by James Gabelmann. Motion carried. Time in: 3:18 p.m. Time out: 3:38 p.m.

Reconvene:  
Special Meeting Called:  
Claim Filed:  
Minutes Amended: The chairman reconvened the meeting to regular session at 3:38 p.m. The board called a special meeting for Wednesday, June 17, 2020, at 1:00 p.m. for consultation with an attorney. Alexis Pflugh moved that the commission complete the incident report for a liability claim to KCAMP, seconded by James Gabelmann. Motion carried. The board amended the minutes for today to remove the names of the employees filing EEOC complaints.

Human Resources: Human Resource Officer Hageman presented her timecard adjustment sheets for the board's approval. Commissioner Pflugh discussed items that need to be looked at in the handbook.

Emergency  
Management:  
Resignation: Commissioner Lohmann related that Ladonna Reinert had met with him to provide emergency management training and David Dohe had stopped by and told him the flood plain plan needed updated. County Clerk Dawn Harlow verbally resigned as Lincoln County Flood Plain Administrator.

Executive Session: Randy Lohmann moved to recess into executive session for forty-five minutes for the purpose of interviewing for the emergency manager position, pursuant to K.S.A. 75-4319(2)(b)(3) to discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the public body or agency, to reconvene in the commission meeting room on conclusion with the commission, HR Director (Hageman), and John Shearman, seconded by James Gabelmann. Motion carried. Time in: 3:59 p.m. Time out: 4:44 p.m.

Reconvene:  
Job Offer Approved: The chairman reconvened the meeting to regular session at 4:44 p.m. The board requested Hageman to scan the EEOC complaints and email to Commissioner Pflugh to forward to KCAMP. The commission directed Sarah Hageman, HR Officer, to follow up on the emergency management with a job offer and negotiation and has concluded interviews at this time.

Adjourn: The chairman adjourned the meeting at 4:48 p.m. until 1:00 p.m. Wednesday June 17, 2020 in the commission meeting room of the courthouse.