

COMMISSIONER PROCEEDINGS

July 24, 2017

- Call to Order:** The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, July 24, 2017. Chairman Al Joe Wallace called the meeting to order at 8:00 a.m. with Vice-Chairman Terry Finch and Member Alexis Pflugh present. County Clerk Dawn Harlow was in attendance.
- Visitors:** Others present for portions of the meeting: Norman Mannel, Robert Crangle, Howard Wehrman, Ladonna Reinert, Jim Wiebke, Doug McKinney, Steve Schneider, Jeremy Wiebke, Michel O'Hare, Bob Howe, Russ Black, Debora Zachgo, Leann Bishop, Shawn Esterl, Mona Gerstmann, Jason Brown, Ana Brown, Greg Babcock and Kerry Jackson.
- Recess:** The chairman recessed the meeting to the basement meeting room at 8:07 a.m.
- Reconvene:** The chairman reconvened the meeting to regular session at 8:10 a.m.
- Minutes Approved:** Terry Finch moved to approve and adopt the minutes of the July 17, 2017 regular meeting as corrected, seconded by Alexis Pflugh. Motion carried.
- Health Department:** Health Nurse/Administrator Ladonna Reinert provided background information on the Dolly Parton Imagination Library program and related that the Dane G Hansen Foundation has approved funding the program in all 26 counties that they serve.
- NCRPC:** Doug McKinney, North Central Regional Planning Commission (NCRPC) provided information on the North Central Kansas Solid Waste Management Plan and requested board members update Lincoln County's portion of the plan. McKinney provided a copy of a resolution for the board to adopt at a future meeting approving participation in and adoption of the solid waste management plan update. McKinney reported on the expansion of high speed fixed wireless internet services offered by NCKCN in Lincoln County and that Kris Heinze is now a member on NCKCN's board. McKinney identified NCRPC services and projects.
- Use of Cameras & Video Equipment:** Clerk Harlow provided a copy of the policy that was discussed at the July 10 meeting by Marc Lovin, which was provided in 2008 to County Employees and Emergency Services volunteer personnel in regards to personal use of camera phones, cameras and video equipment. The board requested that Emergency Manager David Dohe meet with Law Enforcement and Fire Chiefs regarding the policy and modify it as necessary to present at a future meeting.
- Highway Department:** Steve Schneider with his attorney Robert Crangle addressed concerns in regards to a road maintenance agreement that was approved by both parties on May 1, 2017, specifically discussing: drainage, grading, and materials, as well as closing N 45th Rd. Director of Public Works Michel O'Hare presented a gravel agreement for the board's approval. Terry Finch moved to enter into a one-year gravel removal/purchase agreement with Mark Murray, expiring July 11, 2018, seconded by Al Joe Wallace. Motion carried. O'Hare requested approval to employ Robert Zachgo as a part-time employee who will work on the bridge crew and requested a starting salary of \$12.30 per hour. Terry Finch moved to employ Robert Zachgo as a part-time Equipment Operator, starting salary \$12.30 per hour, effective July 24, 2017, seconded by Al Joe Wallace. Motion carried. Road and Bridge Supervisor Robert Howe presented a utility permit agreement for the board's approval. Terry Finch moved to enter

into a Utility Permit Agreement with Rocky Mountain Line Systems, seconded by Alexis Pflugh. Motion carried.

Storm Damages: The board opened the bids to repair hail damage. Terry Finch moved to accept the bid from Uhl Construction and Roofing to repair damages to the courthouse in the amount of \$3,900, seconded by Alexis Pflugh Motion carried. Terry Finch moved to accept the bid from Innovative Exteriors to repair damages to the courthouse storage building in the amount of \$2,857.75, seconded by Alexis Pflugh. Motion carried. Alexis Pflugh moved to accept the bid from Innovative Exteriors to repair damages to the sheriff's office in the amount of \$4,888.50, seconded by Terry Finch. Motion carried. Terry Finch moved to accept the bid from Uhl Construction and Roofing to repair damages at the emergency services building in the amount of \$560, seconded by Alexis Pflugh. Motion carried. Alexis Pflugh moved to accept the bid from Uhl Construction and Roofing to repair damages at the health department. Motion died for a lack of second. Alexis Pflugh moved to accept the bid from Uhl Construction and Roofing to repair damages at the health department in the amount of \$10,270, seconded by Terry Finch. Motion carried. No bids were received to repair screen damages to the landfill/transfer station buildings.

Sanitary Code Violation: Shawn Esterl, Saline County Environmental Services notified the board of a Sanitary Code violation. Terry Finch moved to approve allowing the chairman to sign the violation notice and notify the resident, via certified mail, of the violation, seconded by Alexis Pflugh. Motion carried.

Recess: The chairman recessed meeting for five minutes at 10:42 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 10:47 a.m.

Nursing Home: Greg Babcock, Lincoln Park Manor, provided copies of bids received to replace the nursing home's three door freezer as the existing unit is unable to be repaired. Terry Finch moved to purchase a Master-Bilt MBF 72-S Fusion Series 3 door freezer from Street Plumbing Heating & Electric, in the amount of \$7,185, seconded by Al Joe Wallace. Motion carried. Babcock related that the facility is currently storing three county owned beautician hair dryers and inquired about how to properly dispose of them. The board authorized Babcock to offer the units for sale online. Babcock provided an update on the building project and requested that the board consider alternative solutions for the chillers.

County Treasurer: County Treasurer Leann Bishop provided the following 2nd quarter 2017 Treasurer Quarterly reports: Treasurer's Special Vehicle Fund Balance - \$16,503.39; and Interest Earned on Idle Funds - \$7,770.03

Landfill/Transfer Station Fees: Landfill/Transfer Station Operator Kerry Jackson related that the county's cost to dispose tires is \$175 per ton and related that the minimum charge based upon the suggested forty pound minimum would be \$3.50. Alexis Pflugh moved to adopt the following change to the transfer station disposal rates: Processed tires will be accepted at a forty pound minimum charge of \$3.50 or \$175.00 per ton above forty pounds, seconded by Terry Finch. Motion carried.

Miscellaneous: Commissioner Pflugh addressed the following topics: job descriptions; employee performance appraisals; and hiring policy and practices. Alexis Pflugh moved to have human resources create a resolution to review the job descriptions annually, seconded by Terry Finch. Motion carried. Voting as follows: Finch – Aye; Pflugh – Aye; Wallace – Nay.

Salary Increase: Terry Finch moved to grant Ryan Hageman a twenty-five cent per hour merit increase for the completion of the first year of service, effective June 26, 2017, seconded by Al Joe Wallace. Motion carried.

Adjourn: With no further business to come before the board the chairman adjourned the meeting at 12:24 p.m. until 8:00 a.m. Monday July 31, 2017 in the commission meeting room of the courthouse.