

COMMISSIONER PROCEEDINGS

October 31, 2023

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room on Tuesday, October 31, 2023. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Debora Smith and Member Ryley Hembry present. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the meeting: Jesse Knight, Felicia Strahm, Dustin Florence, Roberta Turner, Elizabeth Sheldon, Daniel Muchow, and Dan Heina.
- Resolution 2023-17: Jesse Knight presented Resolution 2023-17 for the board's approval. Dennis Ray moved to approve Resolution 2023-17, which would be the floodplain management resolution, seconded by Ryley Hembry. Motion carried. Knight reported that he has completed his training and should receive his Emergency Management certification soon.
- Minutes Approved: Debora Smith moved to approve the minutes of October 23, 2023, seconded by Ryley Hembry. Motion carried.
- Payroll & Accounts Payable Approved: Debora Smith moved to approve payroll in the amount of \$238,689.20, seconded by Ryley Hembry. Motion carried. Dennis Ray moved to approve accounts payable in the amount of \$361,022.37, seconded by Ryley Hembry. Motion carried.
- Heritage Trust Fund Grant Application: Kelly Gourley provided the proposed project description and estimated budget to apply for a Heritage Trust Fund grant. Debora Smith moved to approve submitting an application to the Heritage Trust Fund for repairing and repainting the exterior wood windows and decorative metal on the south side of the courthouse, wrapping around the west and east sides to include all windows in rooms that have south windows, installing new storm windows at repaired windows, and repainting the clocktower, for Kelly Gourley to serve as grant administrator, and to commit to the \$330,770 in matching funds, seconded by Ryley Hembry. Motion carried.
- Law Enforcement: Sheriff Dustin Florence reported that he is appointing Clint Bailey as Sergeant, effective today. Florence requested that Bailey be placed in Grade 32, Step 10, and no salary increase will be required. The board tabled a decision until a job description is presented for approval. The change will also require that the board approve a change to the County's pay grade scale to include the Sergeant position at grade 32.
- Transportation Bus: Transportation Bus Director Roberta Turner reported that she lost a key to the Dodge van and fueling station. The highway department has no more key fobs, so she will fuel the vehicle at Mity Mart until the department gets more fobs or she finds the lost keys. The week of November 6th is mobility week in Kansas. Turner plans to present at the senior center for the department's mobility week activity. The next state fiscal year grant application is due at the end of November.
- Health Department: Health Nurse/Administrator Elizabeth Sheldon requested approval to paint the Court St storage building with colorful flowers. Economic Development has \$700 remaining, which will be used to purchase supplies, and Kae Hayworth has volunteered to complete the project. The board approved. Biometric screenings will be available on November 13th & 14th for employees. The

department has been giving flu shots; however, due to the lower participation in past years, the department has decided not to offer flu shot clinics at the schools. Sheldon proposed that the vacant clerk position at the department be combined with the other positions and that the part-time RN position become full-time. The board discussed whether there was sufficient budget available. No decision was made on this date to allow Sheldon and Human Resource Officer Felicia Strahm to review the budget.

Executive Session: Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing employee performance, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission, Transfer Station Operator Daniel Muchow, and HR Felicia Strahm present, seconded by Debora Smith. Motion carried. Time in: 9:39 a.m. Time out: 9:49 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 9:49 a.m. with no action taken.

Landfill/Transfer Station: Muchow provided a bid to replace the backhoe tires. The group discussed the status of the backhoe. The board authorized Muchow to seek bids for a used backhoe. Muchow requested approval to repair the crawler loader, the board denied the request.

Noxious Weed: Noxious Weed Director Dan Heina answered questions regarding department responsibilities during the winter months. Commissioner Ray expressed dissatisfaction with seeing Heina dump the remaining chemicals on the ground at the landfill rather than in road right-of-way. The board noted that the department should find a road to disburse the chemicals. The board suggested that Heina start looking for a replacement truck to which the current spray rig can be remounted.

Resolution 2023-18: Debora Smith moved to approve Resolution 2023-18, to approve participation in and adoption of the solid waste management committee update for the region served by the North Central Kansas Solid Waste Management Plan, seconded by Ryley Hembry. Motion carried.

Personnel: Commissioner Hembry related that he would like the board to discuss personnel and the time clock in executive session. Board members agreed to during next week's meeting.

Member Departs: Commissioner Smith departed the meeting at 10:20 a.m.

Adjourn: The chairman adjourned the meeting at 10:28 a.m. The next meeting will be at 8:30 a.m. Monday, November 6, 2023, in the courthouse commission meeting room.

Clerk's Note: Beginning January 1, 2024, the Lincoln County Clerk will not be responsible for live streaming and video recording the commission meetings. Comments, suggestions, or volunteers should go directly to the Board by contacting your commissioner or attending a commission meeting.