

COMMISSIONER PROCEEDINGS

January 3, 2023

- Call to Order:** The Lincoln County Board of Commissioners met in the courthouse commission meeting room Tuesday, January 3, 2023. Chairman Dennis Ray called the meeting to order at 8:00 a.m. with Vice-Chairman Darrell Oetting and Member Randy Lohmann present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors:** Others present for portions of the meeting: Debora Smith and Sarah Hageman.
- Correspondence:** Correspondence: a letter from KONE Inc recommending additional maintenance on the nursing home elevator; a letter from the Kansas Association of Counties containing the 2023 annual dues invoice; an email from Diane Walters regarding the repairs needed for the fire doors; and a letter to businesses who are receiving the annual solid waste disposal billing for the first time.
- Correspondence Action:** Randy Lohmann moved to approve having DH Pace replace four fire doors for \$6,842 and also approve Overhead Door for repairing doors at the price of \$1,308 for a total cost of \$8,150, seconded by Dennis Ray. Motion carried. Darrell Oetting moved to pay the Kansas Association of Counties dues in the amount of \$1,416, seconded by Randy Lohmann. Motion carried. Darrell Oetting moved to have KONE for the elevator in the rest home, landing doors, and door operator maintenance modules at the cost of \$993.10, seconded by Randy Lohmann. Motion carried. The board approved and signed the letter regarding the solid waste disposal fee bills.
- Minutes Approved:** Dennis Ray moved to approve the minutes of December 27 and December 30 as presented, seconded by Darrell Oetting. Motion carried.
- Updates:** Commissioner Ray updated on the following: the recycling center, the highway department will take trash for the time being, and he also spoke to Tony Lamia about taking trash if needed.
- Human Resources:** Human Resource Officer Sarah Hageman inquired if the board had any additional changes to the employee handbook. Hageman requested approval to hire Denae Smith as a full-time clerk/secretary. Dennis Ray moved to approve the hiring of Denae Smith in the clerk/secretary position, with a starting wage of \$14.89 beginning January 9, seconded by Darrell Oetting. Motion carried. Hageman requested conditional approval to hire Jon Wright as the full-time landfill transfer station operator. Dennis Ray moved to hire Jon Wright for the Landfill/Transfer Station Operator starting wage of \$17.60 an hour, starting date of January 9th, upon conditional approval of a background check, seconded by Randy Lohmann. Motion carried. Hageman reported that as of this date, there are 58 full-time and 4 part-time employees.
- Capital Improvement/ Equipment Reserve Fund:** Clerk Harlow discussed ways to achieve saving funds specifically for future capital improvement projects, including a recommendation from County Auditor Jeff Reece to separate equipment purchases from the Capital Improvement Fund by creating an Equipment Reserve Fund. Clerk Harlow provided a copy of Resolution 99-35, which created the Capital Improvement Fund, the original and current Exhibit A, which identifies planned uses, K.S.A. 19-119, which allows for the creation of an equipment reserve fund, and K.S.A. 19-120, which allows for the creation of a Multi-Year Capital Improvement Fund. The board authorized Clerk Harlow to seek examples of resolutions and policies from other counties for future consideration.
- Adjourn:** The chairman adjourned the meeting at 10:17 a.m. The next meeting will be at 8:30 a.m. Monday, January 9, 2023, in the courthouse commission meeting room.