

## COMMISSIONER PROCEEDINGS

August 3, 2020

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, August 3, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann present and Member Alexis Pflugh present via telephone. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Sarah Hageman, Kerry Jackson, Nancy Knapp, Leann Bishop and Derek Walter.
- Correspondence: Correspondence: a letter from the Kansas Department of Revenue Division of Property Valuation containing the official results for 2019 real estate appraisal sales ratio study and that the county appraiser has met the statistical performance standard for each property class; a letter from the Secretary of the Interior requesting that the county recommend a location, donation of land, money, and/or statues, or provide input into which statues should be included in a proposed national memorial; and a letter from USD 273 notifying that the State has cut funding for a program which also serves USD 298 and USD 299 and requesting SPARK funds to offset the loss of revenue for contracts that have been previously approved.
- Motion: James Gabelmann moved to have the chairman send a reply saying that we have no adequate land regarding heroes nor do we have any statutes of importance, seconded by Randy Lohmann. Motion carried. The chairman will forward USD 273 request for funds to the SPARK committee.
- Minutes Approved: James Gabelmann moved to approve the minutes as written, July 31, 2020, seconded by Alexis Pflugh. Motion carried. Randy Lohmann moved to approve the July 27, 2020 minutes with corrections, seconded by James Gabelmann. Motion carried.
- Landfill/Transfer Station: Landfill/Transfer Station Operator Kerry Jackson provided cost estimate to purchase a new walking bottom trailer, relating that there is a seven month waiting period. The group also discussed purchasing a backhoe. The board approved the purchase of a walking bottom trailer and will consider the purchase of a backhoe in 2021. Jackson requested that the highway department pay for repairs to the dozer that was caused because the belly plate had been removed and landfill staff was not aware that it was not on the machine when they took possession. The board tabled further discussion until both department heads can be present.
- SPARK Distributions Approved: SPARK Administrator Nancy Knapp presented reimbursement requests received and recommended by the SPARK committee for transfer and reimbursement in the total amount of \$105,654.80. James Gabelmann moved to approve the total transfers in the amount of \$97,672.66 and total reimbursement expenditures of \$7,982.14, seconded by Randy Lohmann. Motion carried.
- Human Resources: Human Resource Officer Sarah Hageman inquired about whether the board will provide a vehicle to the Emergency Manager. After discussion the board approved that a vehicle will be made available for use by an Emergency Manager but will not be used for personal use. Hageman related that there were a few employee evaluations that had an additional raise for June 26 and inquired if the board intended to grant the raise or conduct an additional review.
- Executive Session: Randy Lohmann moved to recess into executive session for fifteen minutes for the purpose of discussing employee evaluations pursuant to K.S.A. 75-4319(2)(b)(1) for the purpose of

discussing personnel matters of non-elected personnel to reconvene in the commission meeting conference room on conclusion, parties involved would be the commissioners and HR Director Sarah (Hageman), seconded by James Gabelmann. Motion carried. Time in: 11:19 a.m. Time out: 11:34 a.m.

Reconvene:  
Salary Increases: The chairman reconvened the meeting to regular session at 11:34 a.m. James Gabelmann moved to provide Mr. (Dan) Heina and Mr. (Kerry) Jackson a twenty-five cent per hour raise per their evaluation and that we will go out and ensure at some future time that they are complying with their evaluation, effective July 26, 2020, seconded by Randy Lohmann. Motion carried.

Executive Session: Randy Lohmann moved to recess into executive session for fifteen minutes for the purpose of discussing employee evaluations, pursuant to K.S.A. 75-4319(2)(b)(1) for the purpose of discussing personnel matters of non-elected personnel to reconvene in the courthouse upon conclusion, with the parties involved would be HR Director (Sarah Hageman), Mr. Derek Walter and the county commission, seconded by Alexis Pflugh. Motion carried. Time in: 11:38 a.m. Time out: 11:53 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 11:53 a.m. with no action taken.

Ambulance Service: Ambulance Director Derek Walter reported that the EMT class is finished and will be testing and that Heather Keehner is taking an AEMT course. Walter related that the service will need to begin replacing radios for attendants.

Human Resources: Human Resource Officer Sarah Hageman inquired if the board had any handbook edits. Hageman reported that the County did receive notice from the EEOC and Forrest (Rhodes, KCAMP attorney) is working on it.

2021 Budget Discussion: Commissioner Lohmann inquired if the board would be reviewing the budget recommendations emailed to members by Commissioner Pflugh. The auditor will be present to work on the 2021 budget Wednesday, July 12 beginning at 9:30 a.m. The board approved Commissioner Pflugh forwarding the recommendations to Clerk Harlow for submission to the county auditor.

Adjourn: The chairman adjourned the meeting at 12:10 p.m. until 10:00 a.m. Monday, August 10, 2020 in the commission meeting room of the courthouse.