

COMMISSIONER PROCEEDINGS

January 31, 2020

Call to Order:

The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann present. Member Alexis Pflugh was absent. County Clerk Dawn Harlow acted as recording secretary.

Visitors:

Others present for portions: Tami Kerth, Ladonna Reinert and John Paul Ellis.

Accounts Payable
Approved:

Randy Lohmann moved to approve January 2020 accounts payable in the amount of \$1,084,350.30, seconded by James Gabelmann. Motion carried.

Payroll Approved:

Randy Lohmann moved to approve January 2020 payroll in the amount of \$205,730.44, seconded by James Gabelmann. Motion carried.

Commission
Discussion:

Commissioner Lohmann related that two interviews were conducted for the Human Resource Officer position. After discussion, the board authorized Clerk Harlow to make an offer to the qualified candidate. Commissioner Gabelmann discussed the following: utilizing KCAMP's sample handbook, with minor changes that correspond with the county's specific practices; additional lighting in the County Attorney's Office and the potential for the County Attorney to retain additional counsel to assist with the current work and case load; courthouse building hours should be 8:00 a.m. – 4:30 p.m. Discussion ensued on the following subjects: working hours for employees; imbalance of additional responsibilities on the County Clerk's office versus statutory duties; commission taking over the agenda scheduling and preparation; overtime for staff; budget, taxation, how services are funded, and the tax lid; purchasing policy for courthouse maintenance; flex scheduling for the janitor/maintenance; and use of the courthouse facility by organizations and businesses. John Paul Ellis, courthouse janitor/maintenance requested a \$500 limit for equipment needs without prior approval.

Adjourn:

The chairman adjourned the meeting at 12:30 p.m. until 10:00 a.m. Monday, February 3, 2020 in the commission meeting room of the courthouse.