

COMMISSIONER PROCEEDINGS

March 11, 2019

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room Monday, March 11, 2019. Chairman Alexis Pflugh called the meeting to order at 10:00 a.m. with Vice-Chairman Al Joe Wallace and Member Randy Lohmann present. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the meeting: Cynthia Nelson, Sharon Dohe, Mona Gerstmann, Michel O’Hare, Tanner Yost, Howard Wehrman and Ladonna Reinert.
- Correspondence: Correspondence: bills for the nursing home; letter from the Army Corp of Engineers regarding the update of their Master Strategic Plan and inviting the board to attend a workshop on April 4 from 3-5 p.m. to provide input; received an updated resume for one of the ambulance director applicants; and received an invitation from the 12th Judicial District Judge to attend their scheduled security evaluation of the courthouse for Wednesday March 13.
- Direct Mailing to Residents: The board approved completing a direct mailer to all residential and business properties within Lincoln County, including the advertisement for board appointed positions.
- Minutes Approved: Randy Lohmann moved to approve the minutes for the March 4, 2019 meeting, seconded by Alexis Pflugh. Motion carried. Voting as follows: Pflugh – Aye; Lohmann – Aye; Wallace – Abstained.
- Compensable Travel Time and Taxation for Vehicle Usage: Clerk Harlow provided information received from Susan Lange, US Department of Labor/Wage & Hour Division regarding whether time traveling to and from work when provided a county vehicle is compensable. Harlow related that Lange could not assist the County with whether the vehicle should be exempt from being assessed a fringe benefit and suggested that the County contact the Internal Revenue Service for assistance. County Attorney O’Hare suggested that we consider asking our Attorney Assist who specializes in employment law to review the job description to determine if there is something within the job description that would indicate that the position is considered a Public Safety Officer. The board reviewed the job description for the Emergency Manager and portions of the handbook.
- Executive Session: Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing management positions within the highway department pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, with Michel O’Hare, and County Clerk Harlow present, reconvene in the basement meeting room of the courthouse, seconded by Randy Lohmann. Motion carried. Time in 11:03 a.m. Time out 11:08 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 11:08 a.m. with no action taken.
- Executive Session: Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing management positions within the highway department pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, with Michel O’Hare, and County Clerk Harlow present, reconvene in the basement meeting room of the courthouse, seconded by Randy Lohmann. Motion carried. Time in 11:09 a.m. Time out 11:14 a.m.

The chairman reconvened the meeting to regular session at 11:14 a.m. with no action taken.

Highway Department: Director of Public Works Michel O'Hare with Tanner Yost, Kirkham Michael presented a gravel agreement for the board to approve. The board related they would like to approve renewing all gravel agreements expiring at the same time. O'Hare related that the landfill/transfer station operator would like to repair the backhoe rather than replace it and asked for the board's opinion regarding the matter. The board approved repairing the backhoe. Tanner Yost gave an update on bridge replacement project OS 87 and related that they are working on putting together scope items to complete a boundary survey of the property adjacent to the current construction/demolition pits for future expansion when needed.

Health Department: Health Nurse Administrator Ladonna Reinert reported that she had Emergency Manager David Dohe provide sand bags to prevent water runoff from the parking lot and alley entering the health department. Reinert presented the annual grant application signature page for the board's approval applying for the following grant funds in the total amount of \$23,417.64: Immunization Action Plan, Maternal & Child Health, Public Health Preparedness and State Formula. Al Joe Wallace moved to have the chairman sign the grant application, seconded by Randy Lohmann. Motion carried. Reinert related that she is serving on the executive committee responsible for interviewing applicants for the North Central Regional Emergency Management Planning Coordinator, as the current coordinator is retiring. Alexis Pflugh moved to recess into executive session for forty minutes for the purpose of discussing health department evaluations pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, with Health Nurse/Administrator Ladonna Reinert present, reconvene in the basement meeting room of the courthouse, seconded by Al Joe Wallace. Motion carried. Time in 12:18 p.m. Time out 12:58 p.m.

Executive Session:

Reconvene: The chairman reconvened the meeting to regular session at 11:58 p.m. with no action taken.

Time Clock System Approved: Clerk Harlow presented information and an estimate to purchase the hardware and software programs for a time clock system. Alexis Pflugh moved to appoint the County Clerk to implement the Time Clock Plus System with Komtek including purchases, coordination and logistics, seconded by Randy Lohman. Motion carried.

Adjourn: The chairman adjourned the meeting at 1:30 p.m. until 10:00 a.m. Monday, March 18, 2019 in the commission meeting room of the courthouse.