

COMMISSIONER PROCEEDINGS

December 30, 2011

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Friday, December 30, 2011. Vice-Chairman Steve Errebo called the meeting to order at 10:00 a.m. with Member Al Joe Wallace present. Chairman Terry Finch was absent. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the meeting: Rhonda Wright, Wendy Gronau, Jeff Wallace, Joyce Walker, Michel O'Hare, Larry Meitler, Pete Falcon, Debora Zachgo, Tami Kerth, Rodney Job, and Kerry Jackson.
- County Appraiser: County Appraiser Rhonda Wright related that a church has requested if they could purchase the paper folder recently replaced. The board approved giving the paper folder to the church due to its condition.
- Ambulance Service: Ambulance Service Director Wendy Gronau presented the KRAF grant application for the chairman's signature. The board approved allowing the chairman to sign the grant application.
- Tax Abatements: Al Joe Wallace moved to allow tax abatements 2011-25 through 2011-28 in the amount of \$16,341.18, seconded by Steve Errebo. Motion carried.
- Chairman Arrives: Chairman Terry Finch arrived at 10:20 a.m.
- Cereal Malt Beverage License Approved: Steve Errebo moved to approve the issuance of Cereal Malt Beverage Licenses 2012-01, to KK Smith Inc DBA Lincoln Grocery, for a special one day event, expiring January 28, 2012, seconded by Al Joe Wallace. Motion carried.
- Solid Waste Complaint: Jeff Wallace issued a complaint in regards to RanDan, Inc not picking up trash from his residence in the City of Barnard due to the location of the container. After discussion the board suggested that Wallace make a formal request for special accommodations to RanDan Inc.
- Budget Hearing: Chairman Finch convened the scheduled budget hearing at 10:34 a.m., for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of budgeted funds with County Treasurer Joyce Walker present. With no others appearing, the chairman adjourned the budget hearing at 10:55 a.m. and convened the meeting to regular session.
- County Treasurer: County Treasurer Joyce Walker related that more than 4.8 million in tax dollars had been collected to date, accumulating to approximately 61% of the total taxes due. Walker reported that the County received the latest installment due from the Smoky Hills Wind Farm projects and discussed investment options. Walker reviewed

Treasurer's Office activities. The board discussed changes to the courthouse janitor's schedule and the impact on her office.

**Budget Amendment Approved:** Al Joe Wallace moved to approve and adopt the following 2011 budget amendment: amend Hunter Rural Fire District in the amount of \$5,500, seconded by Steve Errebo. Motion carried.

**Highway Department:** Road Supervisor Larry Meitler with Assistant Road Supervisor Michel O'Hare reported on highway department projects. O'Hare reported that Stephen Weber has completed his first year of service and requested the customary salary increase. Al Joe Wallace moved to grant Stephen Weber a twenty-five cent per hour merit increase for the completion of the first year of service, effective December 26, 2011, seconded by Steve Errebo. Motion carried. The board forwarded the inquiry from Darrell Oetting concerning the installation of cattle guards. After discussion, the group determined it would be better to close the road as Oetting owns both sides of the road in question.

**Executive Session:** Steve Errebo moved to recess into executive session for ten minutes from 11:37 a.m. – 11:47 a.m. for the purpose of discussing personnel matters of non-elected personnel with Road Supervisor Meitler, Assistant Road Supervisor O'Hare and County Clerk Harlow present, seconded by Al Joe Wallace. Motion carried.

**Reconvene:** The chairman reconvened the meeting to regular session at 11:47 a.m.

**Employee Hired:** Steve Errebo moved to employ Krystoffer Sprague as a full-time equipment operator, starting salary \$10.30 per hour, effective upon completion of pre-employment testing, seconded by Al Joe Wallace. Motion carried.

**Recess:** The chairman recessed the meeting for lunch at 12:03 p.m.

**Reconvene:** The chairman reconvened the meeting to regular session at 1:00 p.m.

**Register of Deeds:** The board discussed changes to the courthouse janitor's schedule with Register of Deeds Tami Kerth and the impact on her office.

**Human Resources:** Human Resource Officer Debora Zachgo inquired about whether the board had determined who would be responsible for closing the courthouse due to the change in work hours of the newly hired janitor. The board requested that a meeting be organized with courthouse department heads to determine a resolution. Zachgo related that a part-time employee had exceeded the maximum hours available during the calendar year. Zachgo forwarded a request to purchase a vacuum cleaner, and additional cleaning equipment and supplies. The board approved the request.

**Emergency Manager:** Emergency Manager Rodney Job presented a bid from Ka-Comm, Inc to provide narrowband programming to various repeater and auxiliary receiver sites and emergency personnel's radio equipment. Job requested approval to spend remaining budgeted capital outlay funds to purchase a workstation for his office. The board

approved the request. Job related that he is in the process of issuing new County ID cards and provided forms for board member's cards. Job requested that Jeremiah Zachgo be appointed as Lincoln County's Deputy Emergency Manager. Steve Errebo moved to appoint Jeremiah Zachgo, Deputy Emergency Manager, as an unpaid volunteer, effective immediately, seconded by Al Joe Wallace. Motion carried.

Landfill/Transfer Station:

Landfill/Transfer Station Operator Kerry Jackson presented a bill from the Solomon Valley E-Waste Coalition renewing Lincoln County's membership for 2012. After discussion, the board approved participating in the Solomon Valley E-Waste Coalition during 2012. Jackson discussed mechanical issues with the semi that hauls the trash to Salina and wondered if building an awning to park the truck under would alleviate some of the issues. The board approved allowing Jackson to seek price estimates to build an awning. The board reminded Jackson that part-time employees could not exceed 1,000 hours per year and to be aware of that condition when scheduling employees to work.

Accounts Payable & Payroll Approved:

Al Joe Wallace moved to approve December accounts payable warrants in the amount of \$610,999.84 and December gross payroll in the amount of \$150,836.66, seconded by Steve Errebo. Motion carried.

Resolution 2011-21:  
Resolution 2011-22:

Steve Errebo moved to approve and adopt the following Resolutions: Resolution 2011-21, establishing the Lincoln County 911 Fund; Resolution 2011-22, pursuant to provisions of K.S.A. 65-6116(e)&(f), to clear insurance write-offs, collection agency fees, in the amount of \$26,538,85, from the Lincoln County Ambulance Service

Resolution 2011-23:

accounts receivable records; Resolution 2011-23, pursuant to K.S.A. 12-110(d), transferring \$17,500.00 from the Lincoln County Ambulance Service 2011 budgeted funds into the Lincoln County Ambulance Service Capital Outlay Fund; Resolution

Resolution 2011-24:

2011-24, pursuant to provisions of K.S.A. 19-3612(c), transferring funds from the 2011 budgeted General Operating Fund of each Rural Fire District into the Special Equipment Fund of that district in the following amounts: Barnard Rural Fire District - \$6,000.00; Beverly Rural Fire District - \$1,500.00; First Rural Fire District - \$3,000.00; Hunter Rural Fire District - \$9,000.00; Sylvan Grove Rural Fire District - \$10,000.00, seconded by Al Joe Wallace. Motion carried.

Minutes Approved:

Steve Errebo moved to approve and adopt the minutes of the December 19, 2011 regular meeting as presented, seconded by Al Joe Wallace. Motion carried.

Adjourn:

With no further business to come before the board the chairman adjourned the meeting at 2:40 p.m. until 10:00 a.m. Tuesday, June 3, 2012 in the commission meeting room of the courthouse.