

COMMISSIONER PROCEEDINGS

December 18, 2023

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room on Monday, December 18, 2023. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Debora Smith and Member Ryley Hembry present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Larry Spear, Dale Hlad, Felicia Strahm, Daniel Muchow, Bri Beck, Rhonda Fernandez, and Leann Johnson.
- Correspondence: Correspondence: mid-month accounts payable; Natural Gas Pipeline safety flyer; Christmas cards from North Central Regional Planning Commission and Gilmore & Bell; a flyer from the Railroad Yard; bills for Lincoln Park Manor; a letter from the Sylvan Grove Historical Society regarding delinquent solid waste disposal fees assessed on the tax roll; and a note that Jim Gabelmann would like to stop serving on the Juvenile Detention Facility's Board of Directors.
- Correspondence Action: Debora Smith moved to waive the additional assessed fees charged to the Sylvan Grove Historical Society and only charge them the original \$72 for solid waste, seconded by Ryley Hembry. Motion carried. Dennis Ray moved to appoint Debora Smith to the Juvenile Detention Center Board for 2024, seconded by Ryley Hembry. Motion carried.
- Highway Department: Director of Highway Department Dale Hlad provided cost information to extend the warranty for a CAT motor grader. Dennis Ray moved to extend the warranty for the 12M3 motor grader, aka (Wally's) for two years or 2,000 hours in the amount of \$20,972.50, seconded by Ryley Hembry. Motion carried. Hlad presented a utility permit agreement for the Board's approval. Debora Smith moved to approve the utility permit agreement for the use of public right-of-way between Lincoln County and David Persigehl, seconded by Ryley Hembry. Motion carried. Hlad reported on department activities.
- Purchase & WEB Fund Inquiry: Larry Spear questioned the Board's funding mechanism for an equipment purchase and inquired why wind tower money is not used to purchase new equipment.
- Executive Session: Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing landfill employees, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission, HR Felicia Strahm, Landfill Operator Daniel Muchow, and Highway Department Director Dale Hlad, seconded by Debora Smith. Motion carried. Time in: 9:27 a.m. Time out: 9:37 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 9:37 a.m. The Board authorized the landfill/transfer station to advertise for a part-time employee.
- Landfill/Transfer Station: The Board discussed the following items with Landfill/Transfer Station Operator Muchow: employees utilizing Square Up and billing contractors dumping trash. The group discussed ideas for proper notification to the public that payment is expected when disposing of construction/demolition materials and tires at the time of disposal. Charge accounts are limited to businesses and individuals who make prior arrangements. Muchow requested approval to

place an advertisement, in addition to adding additional signage. The Board approved. Muchow discussed recycling metal materials.

Executive Session: Dennis Ray moved to recess into executive session for twenty minutes for the purpose of discussing department head evaluations, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission and HR Felicia Strahm, seconded by Debora Smith. Motion carried. Time in: 9:52 a.m. Time out: 10:02 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 10:02 a.m.

CDBG-CVR Grant: Bri Beck, NCRPC, provided CDBG-CVR grant paperwork for the board's approval. Debora Smith moved to allow the chairman to sign the following paperwork for the CDBG CVR Grant No. 23-CVR-007: response letter accepting the grant; Grant Agreement; Grant Budget; and Determination of Level of Environmental Review, seconded by Ryley Hembry. Motion carried. The Board discussed the county's purchase policies. Beck will review the policies to determine if they are sufficient for the grant project.

Benefits Assistance: Rhonda Fernandez, PIC, presented information on services provided to entities participating in the State Non-employee Group Health Plan. Fernandez related that PIC could continue to offer services to the county for \$1,250 per month. The Board tabled a decision on this date.

Human Resources: Human Resource Officer Felicia Strahm provided the updated Pay Grade classification for county employees and elected officials. Strahm discussed handbook changes and inquired when the Board would like to review completed evaluations with department heads.

WEB Fund: The Board requested County Treasurer Leann Johnson provide a list of expenditures paid from the WEB Fund principal account.

Letters of Support: Debora Smith moved to sign three letters of support: two for the Sylvan Senior Center and one for the City of Barnard, all for grant applications, seconded by Ryley Hembry. Motion carried.

Minutes Approved: Debora Smith moved to approve the minutes for December 4th and 11th, seconded by Dennis Ray. Motion carried.

Accounts Payable: Debora Smith moved to approve the mid-month accounts payable in the amount of \$112,899.50, seconded by Dennis Ray. Motion carried.

Adjourn: The chairman adjourned the meeting at 11:09 a.m. The next meeting will be in the courthouse commission meeting room at 8:30 a.m. on Tuesday, December 26, 2023.

Clerk's Note: Beginning January 1, 2024, the Lincoln County Clerk will not be responsible for live streaming and video recording the commission meetings. Comments, suggestions, or volunteers should go directly to the Board by contacting your commissioner or attending a commission meeting.