

COMMISSIONER PROCEEDINGS

January 22, 2018

Call to Order:

The regular meeting of the Lincoln County Board of Commissioners was held in the basement meeting room of the courthouse Monday, January 22, 2018. Chairman Terry Finch called the meeting to order at 10:00 a.m. with Vice-Chairman Alexis Pflugh and Member Al Joe Wallace present. County Clerk Dawn Harlow was in attendance.

Visitors:

Others present for portions of the meeting: Jim Wiebke, Ladonna Reinert, Debora Zachgo, Eric Johnson, Greg Babcock, Christen Robinson, Leann Bishop, Michel O'Hare, Robert Howe and Debora Zachgo.

Minutes Approved:

Al Joe Wallace moved to approve the minutes of the January 16, 2018 regular meeting as presented, seconded by Terry Finch. Motion carried.

Health Department:

Health Nurse/Administrator Ladonna Reinert provided the insurance and uncollectable write-offs for the department and a listing of services provided over a three-year period by year. Reinert updated the board on the status of the heater and green car repairs. Reinert discussed performance evaluations and related that she would like to see the board provide training so that all supervisors are completing the evaluations consistently, so that merit raises are granted fairly across all departments. Discussion ensued on evaluations and merit increases vs the potential of giving bonuses instead. (Bonuses would be a way to give the employees a raise without increasing their hourly wage, which would essentially give employees a raise for only one year and would not increase the hourly wage for future years.)

Tax Abatements:

Al Joe Wallace moved to allow tax abatements 2017-19 through 2017-21 in the amount of \$2,235.66, seconded by Alexis Pflugh. Motion carried.

Nursing Home:

Greg Babcock and Christen Robinson, Lincoln Park Manor reported that the garbage disposal was replaced and presented a bid from Lincoln Building Supply for paint and supplies to repaint rooms prior to the floor being replaced, noting Lincoln Park Manor will provide all labor. The board approved painting the rooms. Babcock related awaiting a bid from Lancaster Construction to repair the fire doors.

Nursing Home
Renovation Project:

Eric Johnson, Campbell & Johnson Engineers PA provided an update on the nursing home renovation project which includes stripping the tile. Johnson related that after demolition of the existing floor they discovered a crack in the cold joint that parallels the corridor walls and will need repaired prior to installation of the new floor. Johnson presented a change order for the board to approve to repair the cracks in the amount of \$3,282.81 noting that the cost is approximately \$8.50 per foot. Al Joe Wallace moved to allow the chairman to sign Change Order No. 1, seconded by Terry Finch. Motion carried. Voting as follows: Finch – Aye; Wallace – Aye; Pflugh – Nay. (Phase 1 of the nursing home renovation adding \$3,282.81 to repair additional floor crack found in demolition of existing floor)

County Treasurer:

County Treasurer Leann Bishop provided the following 4th quarter 2017 reports for the board to review: Treasurer's Quarterly Idle Funds Investment Report interest earned - \$6,780.68; and the Treasurer's Special Vehicle Fund Report with a 12-31-17 fund balance of \$22,056.87. **Bishop was asked to include a column that provides the current balance in each account.**

- Resolution 2018-04: Bishop provided an abstract of taxes collected through January 18 and three Resolutions for the board's approval. Alexis Pflugh moved to approve and adopt Resolution 2018-04, designating the following Lincoln County banks as depositories of all moneys of Lincoln County, Kansas for the year 2018: Bank of Tescott - Lincoln, Citizens State Bank & Trust - Lincoln, Bennington State Bank - Sylvan Grove, Farmway Credit Union – Lincoln, Wilson State Bank – Beverly, and State Municipal Investment Pool-State of Kansas depositories, seconded by Al Joe Wallace. Motion carried. Al Joe Wallace moved to approve and adopt Resolution 2018-05, authorizing the County Treasurer to develop and implement a cash management and investment program for the handling of moneys in the custody of Lincoln County, Kansas for the year 2018, seconded by Terry Finch. Motion carried. Al Joe Wallace moved to approve and adopt Resolution 2018-06, allowing the County Treasurer to invest idle funds as seen feasible in Lincoln County banks or investments, seconded by Terry Finch. Motion carried. Finch – Aye, Wallace – Aye; Pflugh – Nay.
- Resolution 2018-05:
- Resolution 2018-06:
- Highway Department: Director of Public Works Michel O'Hare with Road and Bridge Supervisor Robert Howe presented an Authority to Award Project for the board's approval, to complete the signage project approved previously on high risk rural roads located east of highway K-14, noting the following: the State received four bids and Martin Outdoor Enterprises Inc was approved as the low bid; and the County will be responsible for \$1,000 which is the cost to return all removed signs to the highway department lot. Al Joe Wallace moved to sign the Authority to Award Contract Commitment of County Funds for project 053C-4849-01, all major collectors east of K-14 except RS 393 from RS 1004 to RS 394, seconded by Alexis Pflugh. Motion carried. O'Hare presented an amendment to the federal fund exchange program through the State for the board's approval, and provided a copy of the original agreement, noting the following changes: counties are no longer allowed to bank their funds and that the state will disperse to the county 75% of the county's allotment rather than 90% annually. Alexis Pflugh moved to sign Supplemental Agreement No. 1 of the Fund Exchange Master Agreement with the Kansas Department of Transportation, seconded by Al Joe Wallace. Motion carried. O'Hare provided the revised gravel agreement. The board approved the agreement after making one additional correction. O'Hare provided usage information on the Mobile 311 program.
- Human Resources: Human Resource Officer Debora Zachgo ~~discussed~~ inquired about whether the board had any changes to the job description provided for the highway department and the sheriff's department.
- Adjourn: With no further business to come before the board the chairman adjourned the meeting at 12:39 p.m. until 10:00 a.m. Monday, January 29, 2018 in the basement meeting room of the courthouse.