

COMMISSIONER PROCEEDINGS

October 29, 2021

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room Friday, October 29, 2021. Chairman Randy Lohmann called the meeting to order at 10:30 a.m. with Vice-Chairman Dennis Ray and Member Darrell Oetting present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Sarah Hageman.
- Payroll Approved: Randy Lohmann moved to approve the payroll for October 2021 in the amount of \$201,068.68, seconded by Darrell Oetting. Motion carried.
- Accounts Payable Approved: Randy Lohmann moved to approve accounts payable for October 2021 in the amount of \$421,916.28, seconded by Darrell Oetting. Motion carried.
- Health Insurance Plan: Clerk Harlow provided a checklist of options for the county's self-insured health plan for 2022. Harlow explained the recommendations made that could offer cost savings to the county as well as plan participants. Darrell Oetting moved to accept the change on the checklist from Kansas BCBS for option A and the HDHP plans, seconded by Dennis Ray. Motion carried.
- County Clerk: County Clerk Dawn Harlow addressed the board on the request to complete payroll while the Human Resource Officer is off work and the pay classification for the County Clerk's position. Harlow detailed the list of items that she would be responsible for, including the issuance of three payroll runs, modifications to employee deductions and wages, creation and distribution of W2's and 1095-C's, quarterly and annual reports and the work comp audit. Harlow related that because the Human Resource Officer is no longer part of her office or responsibilities, the county would need to provide compensation for hours to complete HR responsibilities. Harlow related that taking on these responsibilities will require her to work evenings and weekends to complete all necessary work for the two positions. Harlow indicated that she is willing to perform the services for \$40 per hour and that no overtime will be requested or paid, or the county can find an alternative solution. No action was taken on this date.
- Adjourn: The chairman adjourned the meeting at 11:21 a.m. The next meeting will be in the courthouse commission meeting room at 8:30 a.m. Monday, November 1, 2021.