

COMMISSIONER PROCEEDINGS

March 4, 2024

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room on Monday, March 4, 2024. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Debora Smith and Member Ryley Hembry present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Jarrod Heinze, Jesse Knight, Rhonda Wright, and Felicia Strahm.
- Correspondence: Correspondence: A letter from the Kansas Historical Society notifying that the county's grant application was not accepted for funding; a letter from Central Kansas Mental Health Center with a flyer for Match Madness; a thank you from North Central Regional Planning Commission; an invitation to attend a joint meeting with the Cloud County Commissioners and other county commissioners on April 10 at 6:00 p.m.; a contract from Lindburg Vogel Pierce Faris Chtd to complete the audit for fiscal year ending December 31, 2023; a service agreement from Glassman Corporation; and a Cereal Malt Beverage license.
- Correspondence Action: Debora Smith moved to enter into a preventative maintenance agreement with Glassman Corporation for three years to provide maintenance for the courthouse boiler, inspection and cleaning, seconded by Ryley Hembry. Motion carried. Dennis Ray moved to enter into an agreement with Lindburg Vogel Pierce Faris, Certified Public Accountants, to complete the audit for the year ended December 31, 2023, seconded by Ryley Hembry. Motion carried. Debora Smith moved to approve Cereal Malt Beverage License No. 2024-03 for the Sylvan Grove Fair & Agricultural Association, seconded by Ryley Hembry. Motion carried.
- Board Updates: Commissioner Smith provided an update on the Hospital Board of Trustees meeting that was attended. Commissioner Ray provided an update on the Council on Aging board meeting that was attended. Commissioner Ray reported that the landfill backhoe repair is completed and that the highway department will pick it up this week and deliver it to the landfill.
- First Rural Fire: First Rural Fire Chief Jarrod Heinze requested approval to paint logos on the emergency services bay doors. The board approved. The board requested that Heinze obtain quotes to replace the guttering on the building. On behalf of the rescue squad, Heinze notified the board that the smaller truck needs to be replaced. The board provided the fund's balance and related that the department could look for a replacement.
- Minutes Approved: Dennis Ray moved to approve the February 26th and February 29th minutes as presented, seconded by Ryley Hembry. Motion carried.
- Executive Session: Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing the county appraisers' position, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission and County Appraiser Rhonda Wright, seconded by Ryley Hembry. Motion carried. Time in: 9:17 a.m. Time out: 9:27 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 9:27 a.m. with no action taken.

Human Resources: Human Resource Officer Felicia Strahm notified the board that Employee Benefits Corporation charged employees health savings accounts \$25 to transfer balances to the state health insurance health savings accounts. Strahm inquired if the board would reimburse the employees for the expense or consider making an additional contribution equal to the fee. Debora Smith moved to make a one-time \$25 additional contribution to employees' HSA accounts to pay the \$25 transfer fee charged by Employee Benefits Corporation, seconded by Ryley Hembry. Motion carried. Voting as follows: Smith – Aye; Hembry – Aye; Ray - Abstained.

Construction Requirements: Emergency Manager Jesse Knight, County Appraiser Rhonda Wright, and County Clerk Dawn Harlow discussed building and floodplain permit fees and requirements. After discussion, the board requested that a resolution be prepared to set fees for the following: Construction Notification - \$5, and Floodplain Development Permit - \$150. The appraiser will develop a Construction Notification form and guidelines that residents can use to determine whether a notification is required in the unincorporated portions of Lincoln County. This form will be used to refer applicants to other departments, if needed, such as floodplain management, environmental services, and highway department.

County Controlled Burns: Emergency Manager Knight commented that the State notified him that the landfill must have a permit from the State to complete any prescribed burns moving forward. The board requested that Knight forward the information to Landfill/Transfer Station Operator Daniel Muchow.

Adjourn: The chairman adjourned the meeting at 10:21 a.m. The next meeting will be in the courthouse commission meeting room at 8:30 a.m. on Monday, March 11, 2024.