

COMMISSIONER PROCEEDINGS

September 8, 2015

- Call to Order:** The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Tuesday, September 8, 2015. Chairman Gerald Huehl called the meeting to order at 8:00 a.m. with Vice-Chairman Al Joe Wallace and Member Terry Finch present. County Clerk Dawn Harlow was in attendance.
- Visitors:** Others present for portions of the meeting: Ladonna Reinert, David Dohe, Michel O'Hare, Robert Howe, Debora Zachgo and Hanna Townley.
- Emergency Management/ Health Department:** Emergency Manager David Dohe with Health Nurse/Administrator Ladonna Reinert provided information received at an out-of-state Local Emergency Planning Committee (LEPC) conference that both attended, concerning Cyber Security and Tier II reporting inspections, to ensure that fire departments know the location of all chemicals reported. Reinert requested that the county department heads, or employees responsible for technology, meet with Nex-Tech officials to discuss the counties vulnerabilities, needs and services being provided. The board agreed that there is a need and related that it will be mandated that all department heads attend. Reinert will schedule the meeting with a tentative date of October 12.
- Health Department:** Health Nurse/Administrator Reinert related that the health department has been handing out books to children through the age of 18, for many years and the cost of the books has been steadily increasing. Reinert related that the department qualifies for 400 free books, however they will have to pick up the books in Kansas City. Reinert requested approval to split the costs with an organization from Ellsworth County to drive to Kansas City to pick up both organizations' books. The board approved the request.
- Executive Session:** Al Wallace moved to recess into executive session for fifteen minutes from 8:57 a.m. – 9:12 a.m. for the purpose of discussing personnel matters of non-elected personnel with no others present, seconded by Terry Finch. Motion carried.
- Reconvene:** The chairman reconvened the meeting to regular session at 9:12 a.m.
- Highway Department:** Director of Public Works Michel O'Hare with Road and Bridge Foreman Robert Howe reported on highway department projects. O'Hare presented a utility permit agreement for the board's approval. Al Joe Wallace moved to approve a utility permit agreement with Wilson Communications, seconded by Terry Finch. Motion carried. Howe provided information on bridge projects. O'Hare reported that the department was awarded the High Risk Rural Roads (HRRR) program grant, approving signage improvements for major collector routes on the west side of K-14 in 2016, east side in 2017 and minor collectors, no local roads, in 2018. Overall preliminary project cost is \$275,000. O'Hare related that the county also qualifies for grant funding to complete a Local Road Safety Plan, county's match would be 10% or an estimated \$4,000.

Executive Session: Al Joe Wallace moved to recess into executive session for ten minutes from 10:08 a.m. – 10:18 a.m. for the purpose of discussing personnel matters of non-elected personnel with Director of Public Works O’Hare present, seconded by Terry Finch. Motion carried.

Reconvene: The chairman reconvened the meeting to regular session at 10:18 a.m.

Executive Session: Al Joe Wallace moved to recess into executive session for five minutes from 10:18 a.m. – 10:23 a.m. for the purpose of discussing personnel matters of non-elected personnel with Director of Public Works O’Hare present, seconded by Terry Finch. Motion carried.

Reconvene: The chairman reconvened the meeting to regular session at 10:23 a.m.

2016 Budget Approved as Published: Terry Finch moved to approve and adopt the 2016 Lincoln County, Kansas and the following Special Districts: Barnard Rural Fire District, Beverly Rural Fire District, First Rural Fire District, Hunter Rural Fire District, Sylvan Grove Rural Fire District, Free Mission Cemetery District, Rosette Cemetery District, Spillman Cemetery District and Vesper Cemetery District, budgets as published, seconded by Al Joe Wallace. Motion carried.

Human Resources: Ambulance Service Director Approved: Human Resource Officer Debora Zachgo provided information on the Ambulance Service Director. Al Joe Wallace moved to employ Susan Vavrik as the full-time Ambulance Service Director, starting salary \$3,375 per month, effective upon successful completion of pre-employment testing, seconded by Terry Finch. Motion carried. The board discussed the fact that the newly hired Director’s husband is also a paramedic and the need for additional paramedics in the county. Zachgo provided the current policy in regards to Employment of Relatives. After discussion, the board determined that due to the need for additional paramedics within the county that they would like to consider amending the currently policy to allow Employment of Relatives on a part-time, no more than 1,000 hours per year basis. No action was taken this date.

Annual Meeting Voting Delegates: Terry Finch moved to nominate Al Joe Wallace as voting delegate for the Kansas Association of Counties, KCAMP and KWORCC annual meetings, seconded by Gerald Huehl. Motion carried.

Minutes Approved: Al Joe Wallace moved to approve and adopt the minutes of the August 31, 2015 regular meeting as presented, seconded by Terry Finch. Motion carried.

Adjourn: With no further business to come before the board the chairman adjourned the meeting at 11:59 a.m. until 8:00 a.m. Monday, September 14, 2015 in the commission meeting room of the courthouse.