

COMMISSIONER PROCEEDINGS

August 10, 2020

- Call to Order:** The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, August 10, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann and Member Alexis Pflugh present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors:** Others present for portions of the meeting: Kelly Larson, Nancy Knapp, Brendan Mackay, Tanner Yost, and Sarah Hageman.
- Tornado Sirens:** Economic Development Director Kelly Larson inquired if the board would be interested in applying for a CDBG grant application to replace tornado sirens within the county. Larsen related that Barnard, Westfall, and the Denmark communities are not income qualified and would need to be surveyed before they could be included in the application, however the remaining sirens could qualify for this year's application. Larson noted that North Central Regional Planning Commission had indicated a minimum match of twenty percent but due to the competitiveness the county should commit fifty percent, which is \$79,000. The group discussed resources available for the match funds, which include county funds, grant applications, and WEB funds. No decision was made this date. The board requested modification to the proposal to include three plans: 1. the current plan, not including the communities that do not qualify 2. a plan for the communities that do not qualify, and 3. a plan for just Lincoln and Sylvan Grove.
- Correspondence:** Correspondence: a copy of the statute that grants approval to compensate the county attorney for professional services when submitting responses to appeals; an email from American Pest Management providing a cost to clean and treat the chimney and clean out drawer of the courthouse that have been infiltrated by birds; an email from OCCK regarding the bicycle sharing program and a request to sign a new License for Use of Municipal Property, and bills for Lincoln Park Manor.
- Bike Share Program Agreement:** James Gabelmann moved to have the chairman sign the agreement, seconded by Randy Lohmann. Motion carried. (License for Use of Municipal Property between Lincoln County and OCCK, Inc for the bike share program)
- SPARK Plan:** SPARK Administrator Nancy Knapp presented the Direct Aid Spending Plan that was approved by the SPARK committee for the board's approval. Knapp provided information on some of the requests, including a request from Economic Development to assist small businesses and non-profits, as well as answered questions posed by the board. James Gabelmann moved to approve the recommendations of the SPARK committee (Direct Aid Spending Plan) seconded by Alexis Pflugh. Motion carried.
- Highway Department:** Commissioner Gabelmann suggested that the county permanently close the road east of his house as there are three springs in the road that run on a regular basis and that the road will never be an all-weather road. The board discussed creating a plan to close roads and create minimum maintenance roads. Commissioner Gabelmann recommended that the board travel their districts and make recommendations for closure and minimum maintenance. Commissioner Pflugh recommended that the board meet with motor grader operator prior to traveling roads to seek their recommendations. The board asked Tanner Yost, Kirkham Michael about the safety of the E Lincoln Ave bridge adjacent to the city park. Mackay presented a gravel agreement for the board's approval. Alexis Pflugh moved to approve the gravel

removal/purchase agreement between the Board of County Commissioners, Lincoln County, Kansas and Mark Murray, seconded by James Gabelmann. Motion carried. Yost provided an update on the condition of roads being used as part of the windfarm repower project. Mackay discussed the following topics: awaiting payment from Beverly for the motor grader and Smoky Hills wind farm for reimbursement of Kirkham Michael fees, budget for culverts is almost spent and might need to purchase additional culverts from special funds, and overtime for employees. Mackay discussed the repairs being made to the dozer that was traded with the landfill/transfer station. Yost updated the board on the tuck pointing projects and related that he will take the County's bridge files to begin the biannual bridge inspection process. Gabelmann inquired about the number of vehicles and uses for each at the highway department. The board discussed Resolution 2000-12, which addresses road improvements to new homes.

- Human Resources: Human Resource Officer Sarah Hageman inquired about what direction the board would like to take in regards to emergency management and whether board members had edits for the handbook. Hageman requested an executive session to discuss disciplinary action of non-elected personnel for five minutes. Alexis Pflugh moved to recess into executive session for the purpose of discussing disciplinary action, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, to reconvene in the commission meeting room, with HR Officer Sarah Hageman and the Board of County Commissioners, seconded by James Gabelmann. Motion carried. Time in: 12:02 p.m. Time out: 12:07 p.m.
- Executive Session:
- Reconvene: The chairman reconvened the meeting to regular session at 12:07 p.m. with no action taken.
- Executive Session: Alexis Pflugh moved to recess into executive session for twenty minutes for the purpose of reviewing emergency management applications, pursuant to K.S.A. 75-4319(2)(b)(3) to discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the public body or agency, to reconvene in the commission meeting room with HR Officer Sarah Hageman and the County Commission, seconded by James Gabelmann. Motion carried. Time in: 12:10 p.m. Time out 12:30 p.m.
- Reconvene: The chairman reconvened the meeting to regular session at 12:30 p.m. with no action taken.
- Correspondence: Correspondence: bills for Lincoln Park Manor; email from the nursing home with the previous months census information; proposal from Bullfoot Contractors to repair the courthouse clock tower; an email from Sean Petersen; emails from Ladonna Reinert regarding being placed on the lists for randomized testing, and requesting that the department be removed from the drug testing pool; and an email from a citizen issuing a complaint naming specific employees.
- Executive Session: Alexis Pflugh moved to recess into executive session for fifteen minutes for the purpose of discussing KCAMP insurance coverage, pursuant to K.S.A. 75-4319(2)(b)(4) to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships, with the Board of County Commissioners, County Clerk, and Mr. James Gambrell from KCAMP, seconded by Randy Lohmann. Motion carried. Time in: 12:40 p.m. Time out: 12:55 p.m.
- Reconvene: The chairman reconvened the meeting to regular session at 12:55 p.m. with no action taken.
- Executive Session: Alexis Pflugh moved to recess into executive session for ten minutes for same reasons stated previously, seconded by Randy Lohmann. Motion carried. Time in: 12:56 p.m. Time out: 1:06

p.m. (for the purpose of discussing KCAMP insurance coverage, pursuant to K.S.A. 75-4319(2)(b)(4) to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships, with the Board of County Commissioners, County Clerk, and Mr. James Gambrell from KCAMP)

Reconvene: The chairman reconvened the meeting to regular session at 1:06 p.m. with no action taken. The board will contact Bullfoot Contractors and request an itemized estimate.

Executive Session: Alexis Pflugh moved to recess into executive session for ten minutes for the purpose of discussing a citizens complaint, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel with the commissioners, Clerk Dawn Harlow, and Sarah Hageman to reconvene in the commission meeting room, seconded by James Gabelmann. Motion carried. Time in: 1:17 p.m. Time out: 1:27 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 1:27 p.m. with no action taken.

Minutes Approved: James Gabelmann moved to approve commissioner minutes for the third of August 2020, seconded by Randy Lohmann. Motion carried. Clerk Harlow requested that the board make a correction to the July 27 meeting, regarding the request to gravel a road was listed as 8 miles, however after contacting the department head it was an 8 mile haul. The board approved changing the word "stretch" to "haul" in the July 27 meeting.

Previous Minutes Correction:

Adjourn: James Gabelmann moved to adjourn, seconded by Randy Lohmann. Motion carried. The chairman adjourned the meeting at 1:34 p.m. until 9:30 a.m. Wednesday, August 12, 2020 in the commission meeting room of the courthouse.