

COMMISSIONER PROCEEDINGS

October 19, 2020

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, October 19, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann and Member Alexis Pflugh present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Darrell Oetting, Randy Enfield, Jason Staab, Sarah Hageman, Baldwin Fisher, Brendan Mackay, Tanner Yost, Randy Pickering, and Rhonda Fernandez.
- Wilson Lake Estates: Larry Enfield and Jason Staab inquired about the intentions of the county regarding Wilson Lake Estates. Enfield suggested that the county consider abating a quarter of the taxes collected from Wilson Lake Estates homeowners and giving to the Wilson Lake Estates Homeowner's Association to maintain and be responsible for the roads within Wilson Lake Estates. The board made no decision.
- Human Resources: Human Resource Officer Sarah Hageman presented a pay scale for the Emergency Management position for the board to review.
- Emergency Management: Emergency Manager Baldwin Fisher answered questions on required courses through NIMS and the Kansas Department of Emergency Management. Fisher related that he will be attending fire department meetings and inquired how the board wanted him to handle his time. Fisher inquired about the evaluation process and requested that the board complete an evaluation with him now to ensure that he is working towards the goals and objectives that the board has for the position. The board agreed and requested Fisher to schedule time on the agenda.
- Highway Department: Commissioner Gabelmann requested that Tanner Yost, Kirkham Michael evaluate the property at 132 W Lincoln Ave, which is now deeded to Lincoln County as the property was not sold at the tax sale, and determine whether removal of the structure will impact adjacent buildings. The board discussed roads at Wilson Lake Estates with Director of Highway Department Brendan Mackay and Tanner Yost. Alexis Pflugh moved to continue maintenance at Wilson Lake Estates on the roads as they are until a new plat is created and recorded, seconded by Randy Lohmann. Motion carried. Point of clarification there is a road that we have been maintaining that is not on the current plat and the board is granting permission to continue maintenance on the unplatted road. Yost will provide a cost estimate to complete a survey of Wilson Lake Estates. Mackay reported that OS 65 was not selected for 2020 Off-System Bridge Program. Yost presented an agreement with Terracon to perform geotechnical engineering services for bridge replacement project OS 112. Alexis Pflugh moved to approve the chairman's signature for the geotechnical engineering services with Terracon for \$5,800 for contract OS 112, seconded by Randy Lohmann. Motion carried. Mackay requested that the board clarify what they would like the department to do regarding the trees located in the 2000 block of N 150th Rd. The board instructed to cut the trees back at least 10 feet from the road surface. Mackay discussed a drainage issue on N 170th Rd. Mackay reported that the City of Lincoln Center will not provide financial assistance to replace the bridge on E Lincoln Ave adjacent the city park.

No Sale Property: The board discussed how to handle the disposal of personal property at 132 W Lincoln Ave. The board discussed the nursing home lease agreement.

Solid Waste: Randy Pickering, RanDan Inc inquired if the board had any concerns or complaints per his contract. The board related that no complaints have been received.

Draft Audit: The board reviewed the management representation letter and draft audit. The board read the portion regarding oversight of payroll functions. Alexis Pflugh moved to request the Treasurer to be designated as uploading ACH files for payroll, seconded by Randy Lohmann. Motion carried. Randy Lohmann moved to approve this representation letter to Lindburg Vogel Pierce Faris, Chartered, seconded by James Gabelmann. Motion carried. Randy Lohmann moved to have the County Clerk office be the backup to our HR for performing payroll and other duties, seconded by James Gabelmann. Motion carried.

Interlocal Agreement: Alexis Pflugh moved to approve the chairman sign the 2021-2024 Neighborhood Revitalization Plan Interlocal Agreement, seconded by Randy Lohmann. Motion carried. (City of Lincoln Center)

Handbook Review Approved: Alexis Pflugh moved to approve Foulston Seifken quote for \$1,500 to review the county handbook, seconded by James Gabelmann. Motion carried.

Minutes Approved: James Gabelmann moved to approve 12 October minutes, seconded by Randy Lohmann. Motion carried.

KOMA Complaint: The board discussed the KOMA complaint, a response is due November 2, 2020.

Executive Session: Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discuss PIC financial information pursuant to K.S.A. 75-4319(2)(b)(4) to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships, to reconvene in the commission room with the Board of County Commissioners and Rhonda Fernandez, seconded by Randy Lohman. Motion carried. Time in: 1:16 p.m. Time out: 1:21 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 1:21 p.m. with no action taken.

2021 Health Insurance: Rhonda Fernandez, PIC provided the cost to renew county health plans. Alexis Pflugh moved to approve the fiscal year 2021 Blue Cross Blue Shield county health plan renewal through PIC with the HSA contribution from the county at a \$100 match with a \$50 employee contribution, seconded by Randy Lohmann. Motion carried. Randy Lohmann moved that we do the six times per person for \$3,300 for the EAP program, seconded by James Gabelmann. Motion carried.

Meeting Date and Time Changed: The board approved moving the end of month meeting from Friday, October 30 to Wednesday, October 28 at 2:00 p.m.

Adjourn: The chairman adjourned the meeting at 2:22 pm. until 10:00 a.m. Monday, October 26, 2020 in the commission meeting room of the courthouse.