

COMMISSIONER PROCEEDINGS

November 15, 2021

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room on Monday, November 15, 2021. Chairman Randy Lohmann called the meeting to order at 8:30 a.m. with Vice-Chairman Dennis Ray and Member Darrell Oetting present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Frank Lamb, Sarah Hageman, Ladonna Reinert, Butch Post, Michelle Barkley, Natasha Cundy, Kevin Peroutek, and David Dohe.
- Correspondence: Correspondence: two inquiries concerning county-owned properties; an invitation to the robing ceremony of Jennifer O'Hare as Magistrate Judge for Lincoln County at the Finch Theatre on December 10 at 2:00 p.m.; bills for Lincoln Park Manor; a letter from Kay Good expressing an interest in serving on the Council on Aging.
- Correspondence Action: Randy Lohmann moved to place an ad in the paper to ask for bids for the 5th St & 3rd St properties to buy as is, with the right to refuse any and all offers, bids will be received through December 10th until the close of business, bids will be opened on December 13th, seconded by Darrell Oetting. Motion carried. The board added the requirement that individuals interested in the property on N 3rd St must identify what the intentions for the property as a part of the bid. The chairman requested that a meeting notice be sent for the Wednesday, November 17 meeting regarding the Comprehensive Plan beginning at 6:00 p.m. at the Finch Theatre Community Room. The chairman requested that a meeting notice be sent for Friday, December 10, regarding the robing ceremony for Jennifer O'Hare beginning at 2:00 p.m. at the Finch Theatre Community Room.
- Emergency Siren Project: Clerk Harlow provided invoices received to upgrade the electrical services for the emergency warning sirens throughout the county and requested that the board determine how to pay for the cost that exceeded the \$80,000 previously approved. Dennis Ray moved to allow the overbudgeted funds, including the amount to install the manual sirens, to come from the WEB fund, seconded by Darrell Oetting. Motion carried.
- Human Resources: Human Resource Officer Sarah Hageman inquired whether the board wants to recognize Juneteenth as a paid county holiday. Dennis Ray moved to allow HR to make changes, adding Juneteenth to the list of Federal Holiday's observed, seconded by Darrell Oetting. Motion carried. Dennis Ray moved to close the courthouse only to the public at noon on December 31, so that courthouse staff can finalize year-end books, seconded by Randy Lohmann. Motion carried. Dennis Ray moved to amend his previous motion that on the 30th of December that the courthouse be closed to the public at 12 noon, seconded by Randy Lohmann. Motion carried. (December 31 is the county observed holiday for January 1) Hageman inquired if the board would like to make a decision on a previous request from Health Nurse/Administrator Ladonna Reinert to remove health department employees from the random drug testing pool. The board declined the request. Hageman inquired about the board's plans to complete payroll during her leave of absence. Randy Lohmann moved to accept Dawn Harlow's offer assuming the duties in the absence of our HR Officer. Motion died for lack of a second. Randy Lohmann moved to accept the County Clerk's offer to take over the workload for HR in her absence and have our

new hire Jennifer (Machado) try to assume the most duties capable, seconded by Dennis Ray. Motion carried.

Award Presentation to Ladonna Reinert: Butch Post, Rooks County Emergency Manager and current President of KEMA, presented Health Nurse/Administrator Ladonna Reinert with the 2020 Leon H Mannell Outstanding /Emergency Management Support Professional award.

Executive Session: Hageman requested an executive session. Randy Lohmann moved to recess into executive session for five minutes for the purpose of discussing employee application for the health department, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission room, with the commission, HR Director (Hageman), and Ladonna Reinert, Health Nurse, seconded by Dennis Ray. Motion carried. Time in: 9:47 a.m. Time out: 9:52 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 9:52 a.m. with no action taken.

Executive Session: Randy Lohmann moved to recess into executive session for five minutes to discuss HR personnel application, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room with the commission, HR (Hageman), and Ladonna Reinert, Health Nurse, seconded by Dennis Ray. Motion carried. Time: in 9:54 a.m. Time out: 9:59 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 9:59 a.m. with no action taken.

Health Department: Health Nurse/Administrator Reinert provided an update on department activities.

Human Resources: Hageman inquired whether the board plans to grant a fifty-cent per hour increase in January for county employees. Board members indicated that they intend to approve raises effective with the first payroll in January 2022. Hageman will prepare the pay resolution before her absence for the board to approve in January 2022.

Courthouse Property: John Paul Ellis provided a bid in the amount of \$5,104 to remove four trees on the courthouse lawn that are dying. The board made no decision on this date. The board will meet with Ellis after the meeting to view the trees.

Emergency Management: Emergency Manager Frank Lamb reported on a Tactical Incident Dispatch Contact course that he attended. Lamb related that he had found online courses that dispatchers can take and presented a book that fire chiefs should have in their trucks to assist with incident management. Lamb reported that he had finished all of the recommended adjustments and corrections to the Emergency Operations Plan and presented the Local Emergency Operation Plan Concurrence document for the chairman's signature. Randy Lohmann moved to sign the Emergency Operations Plan Concurrence form for our emergency manager, seconded by Dennis Ray. Motion carried. Lamb requested that the board reimburse him for holiday cards and thank you cards purchased to mail to various businesses and individuals who might assist him. The board expressed their personal opinions on whether mailing holiday cards and thank you cards are an acceptable county expense. The board approved allowing the request one time.

Minutes Approved: Dennis Ray moved to approve the minutes of the November 8, 2021 meeting, seconded by Darrell Oetting. Motion carried.

Recycling Center: Clerk Harlow requested that the board identify a board member to receive phone calls about the recycling center or provide clerk's office staff with a response to tell individuals calling to inquire or issue a complaint about the recycling center.

Adjourn: The chairman adjourned the meeting at 10:49 a.m. The next meeting will be in the courthouse commission meeting room at 8:30 a.m. Monday, November 22, 2021.