

COMMISSIONER PROCEEDINGS

November 19, 2012

- Call to Order:** The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, November 19, 2012. Vice-Chairman Al Joe Wallace called the meeting to order at 8:10 a.m. with Member Terry Finch present, Chairman Steve Errebo was absent. County Clerk Dawn Harlow was in attendance.
- Visitors:** Others present for portions of the meeting: Gerald Huehl, Larinda Meili, Ladonna Reinert, Wendy Gronau, Debora Zachgo, Larry Meitler, Michel O'Hare, Dustin Florence, Jennifer O'Hare and Pete Falcon.
- Road Complaint:** Larinda Meili complained about road maintenance in Indiana Township.
- Health Department:** Health Nurse Administrator Ladonna Reinert presented a contract for the board's approval. Terry Finch moved to enter into a contract for services with Debbie Whitmer, to provide professional services for family planning programs, as needed, seconded by Al Joe Wallace. Motion carried. Reinert inquired as to whether the County is a member of the Chamber of Commerce as the Health Department has received a bill for 2013 dues. The board related that the County contributes \$1,000 annually to the chamber to be used for tourism projects.
- Ambulance Service:** Ambulance Service Director Wendy Gronau inquired about the status of choosing a company to provide IT services for the County. Clerk Harlow related that a presentation to the board has not been made at this time, discussion ensued about the County's current IT needs and the benefits of entering into a contract to perform IT services. Gronau requested approval to replace a computer. The board approved the request.
- Executive Session:** Terry Finch moved to recess into executive session for ten minutes for 11:13 a.m. – 11:23 a.m. for the purpose of discussing personnel matters of non-elected personnel with Road Supervisor Larry Meitler, Assistant Road Supervisor Michel O'Hare and Human Resource Officer Debora Zachgo present, seconded by Al Joe Wallace. Motion carried.
- Reconvene:** The vice-chairman reconvened the meeting to regular session at 11:23 a.m.
- Highway Department:** Road Supervisor Larry Meitler with Assistant Road Supervisor Michel O'Hare reported on highway department projects. Meitler requested approval to employ Larry Reinert and Lance Wolting as full-time equipment operators. Al Joe Wallace moved to employ Larry Reinert as a full-time equipment operator, starting salary \$10.55 per hour, effective November 19, 2012, seconded by Terry Finch. Motion carried. Terry Finch moved to employ Lance Wolting as a full-time equipment operator, starting salary \$10.55 per hour, effective upon successful completion of pre-employment testing, seconded by Al Joe Wallace. Motion carried. O'Hare requested approval to replace the highway department's software program, identifying problems with the current

program, and provided a bid for the board to review. After discussion, Terry Finch moved to approve purchasing the new software program from Star Programs in the amount of \$6,000, they will consider mapping portions at a later time, seconded by Al Joe Wallace. Motion carried. O'Hare presented utility permit agreements for the board's approval.

- Law Enforcement: Undersheriff Dustin Florence related that Ken Jones had completed his first six months of employment in August and requested the customary salary increase. After review, it was discovered that a raise for Jones had been previously approved. The error will be corrected on his next paycheck.
- Recess: The vice-chairman recessed the meeting for lunch at 12:15 p.m.
- Reconvene: The vice-chairman reconvened the meeting to regular session at 1:05 p.m.
- County Attorney: County Attorney Jennifer O'Hare discussed county legal matters.
- Holiday Plans: Human Resource Officer Zachgo inquired about Holiday plans. The board approved giving all county employees a half bone in ham for Christmas. The board approved closing all departments, except emergency services, at noon on December 24, granting all full-time employees 4 hours of holiday time and part-time employees 2 hours of holiday time.
- Maintenance: Pete Falcon discussed courthouse maintenance.
- Utility Agreements Approved: Al Joe Wallace moved to approve twelve utility permit agreements for use of public road right-of-way by IdeaTek, Systems Inc, seconded by Terry Finch. Motion carried.
- Tax Abatements: Terry Finch moved to allow tax abatements 2012-01 to 2012-04 in the amount of \$791.52, seconded by Al Joe Wallace. Motion carried.
- Gravel Agreement: Al Joe Wallace moved to enter into a one-year gravel removal/purchase agreement with Larry Holmes and Barbara Holmes, expiring November 1, 2013, seconded by Terry Finch. Motion carried.
- Minutes Approved: Terry Finch moved to approve and adopt the minutes of the November 5, 2012 and November 12, 2012 regular meetings as presented, seconded by Al Joe Wallace. Motion carried.
- Adjourn: With no further business to come before the board the chairman adjourned the meeting at 2:55 p.m. until 10:00 a.m. Monday, November 26, 2012 in the commission meeting room of the courthouse.